

**Hand Book and Academic Calendar
2018-19**



**BABY JOHN MEMORIAL
GOVERNMENT COLLEGE ,**

**NAAC Accredited with B+ Grade
Affiliated to UNIVERSITY OF KERALA**

**CHAVARA, SANKARAMANGALAM,
CHAVARA P.O, KOLLAM DISTRICT**

Phone : 0476 268 0736

KERALA-691 583

www.bjmgovtcollege.in
bjmgovtcollege@gmail.com



VISION

Meditating the Absolute Truth

We make the students internally enlightened, emotionally sound and practically efficient to become more socially responsible and contribute towards nation building

MISSION

We impart value based education to students in fulfilling their career goals and social commitments. To make the students exposed to latest developments so as to stay competitive in the job market. To uplift the rural and costal community by facilitating quality education to their younger generations

OBJECTIVES

The "objectives of the college" as framed following the policies of the Governments, UGC, and the University of Kerala are: to disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit and by the example of its corporate life, and in particular to make special provisions for integrated courses in humanities and science in the educational programmes of the University and to take appropriate measures for promoting inter-disciplinary studies and research in the district of Kollam to especially provide opportunity of higher education to marginalized sections in the district of Kollam and nearby districts."



Shri. Baby John

FOUNDER OF THE COLLEGE
FORMER STATE MINISTER

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ABOUT BJMGC...

Baby John Memorial Govt. College Chavara heralds at a pivot of Kollam District, catering the higher educational needs of the natives. It is in fact a result of dreams of the natives and their legendary leaders like Late Mr. Baby John, the former Minister of the State. The College is committed to serve the educational needs of the economically and socially aloof demography. The college turned in to a reality on 26th August 1981 to meet the dreams of the natives. The college is affiliated to University of Kerala and offers UG programmes in English, History, Chemistry, Mathematics, Physics, Zoology, and Commerce (two streams - Computer Application and Co-operation), and PG programmes in Mathematics and Commerce. At present, the college houses about 1000 students, 48 faculty members and 20 non-teaching staff. The campus sprawls over a panoramic landscape of six acres at the close vicinity of NH 66. The college got accredited by NAAC with B⁺ grade in the year 2017

As a state-owned college, we provide the best education to the needy at a negligible cost. This can really transforms the dreams of the marginalized to a reality. Our focus is to impart quality education and exposure to the students and equip them to cope up with the latest requirements through innovative techniques and practices. We are convinced that a proper education is the best resort to uplift the youth in the rural and coastal areas, and we are committed to facilitate meaningful education for our students. We understand the fact that the turf of higher education is turning a corner of its time, yester years of our service to the learning community is impeccable and time tested. Right from the preparation of college academic plan till the evaluation of feedback, we take utmost care ensuring quality, transparency and above all the priorities of Government Educational Policy.



ADMINISTRATION

The College is managed by the Department of Collegiate Education, Government of Kerala. Its administrative and academic policies are governed by the rules and regulations of the Department of Higher Education, Govt. of Kerala, the Higher Education Council and the University of Kerala. Principal, the academic and administrative head of the institution, facilitates overall development of the students and the faculty. The Principal of the College is assisted in discharging the duties by the Vice Principal and the Staff Council having due representation of the Heads of the Departments. All the major decisions and policy changes are implemented in consultation with the staff council. The staff coordinators of various committees and Clubs convene meeting regularly to inform and disseminate various academic and administrative quality assurance schemes launched by our regulatory bodies.

The Parents Teacher's Association (PTA) is very proactive towards various issues related to the discipline and the day to day administration of the college. The College Development Council with due representation of the elected members/staff and bureaucrats devise plans for the effective utilization of the CDC funds. The examinations of the college and by the University are conducted as per the strict schedules of University. The semester examinations are conducted by a system headed by Chief Superintendent of examination and assistant superintendents. This system receives the question papers from the university and responsible for safe custody and administration of the entire examination. The CE is done by the respective subject teachers with specific modalities like attendance, assignments and test papers. These grades are displayed on the college notice board and eventually uploaded to the University website ensuring complete transparency. The college has a separate modus operandi for conducting the practicals. The democratically elected



Students union also plays an important role in the efficient implementation of the programmes devised for promotion of students centered learning and teaching atmosphere.

DEPARTMENT OF COLLEGIATE EDUCATION, GOVERNMENT OF KERALA

The main objective of the Collegiate Education department is to impart best quality higher education to the eligible students of the State who complete their higher secondary level education. In order to achieve this objective the Department conducts various degree and post graduate level courses in the institutions under the Department, starts new courses, imparts training to Teachers and provide modern infrastructural facilities.

To bring the economically backward students to the higher education sector, the Department frames and implements various schemes of Scholarships and also implements various schemes of Central Sector Scholarships under the guidelines fixed by Government of India. The three reputed Music Academies in the State are already upgraded and affiliated to the Universities and Degree and PG courses are conducted in these institutions for getting maximum quality education to the students in music. RLV College of Music & Fine Arts imparts training for music, fine arts, Kathakali and Mohiniattam, Sculpture and Modelling and it is only one of its kind in Kerala.

The Department also provides various opportunities to the students and teachers to conduct research and to attend other career development programmes with the assistance of University Grants Commission and other agencies. Hostel facilities are also provided by the Department to the needy students. In short the Department oversees almost all activities for getting the students who enter in the higher education sector ready to meet the challenges of tomorrow.



List of Govt. Arts & Science Colleges

1. Govt.Arts College, Thycaud, Thiruvananthapuram.
2. Govt.College for Women, Thycaud.P.O, Thiruvananthapuram.
3. University College, Palayam, Thiruvananthapuram.
4. Govt.College Nedumangad, Thiruvananthapuram.
5. Govt.College Kariavattom, Kariavattom .P.O
6. Govt.Sanskrit College, Thiruvananthapuram.
7. KNM Govt.Arts & Science College, Kanjiramkulam, Tvm
8. Govt.College Attingal, Thiruvananthapuram.
9. MMS Govt.Arts & Science College Malayinkeezhu, Tvm
10. Govt. Arts & Science College Kulathoor, Neyyattinkara, Tvm
11. **BJM Govt.College Chavara, Kollam.**
12. Govt.Arts & Science College Thazhava,Karunagappally, Klm
13. Govt.Arts & Science College Elanthoor, Pathanamthitta.
14. Govt.College Ambalapuzha, Alappuzha.
15. Govt.College Kottayam.
16. Govt.College Kattappana, Idukki.
17. Govt.College Munnar, Munnar.P.O, Idukki.
18. T.M.Jacob Memorial Govt.College Manimalakkunnu, Ekm
19. Govt.College Tripunithura, Ernakulam
20. Govt.Sanskrit College Tripunithura, Ernakulam
21. Maharaja's College, Ernakulam
22. Govt.Arts & Science College, Vypin, Eranakulam
23. P.M.Govt.College Chalakkudy, Potta.P.O, Thrissur
24. K.K.T.M. Govt. College Pullut, Kodungallur.P.O, Thrissur
25. Achutha Menon Govt.College, Kuttanellur, Thrissur
26. Govt.Arts & Science College, Chelakkara, Thrissur
27. Govt.Arts & Science College Ollur, Thrissur
28. Govt.College Chittur, Palakkad
29. Govt. Arts & Science College, Kozhinjampara, Palakkad
30. Govt.Victoria College, Palakkad
31. Sree Neelakanda Govt. Sanskrit College, Pattambi, Palakkad



32. Govt.College Attapady, Agali P.O, Palakkad
33. Govt.Arts & Science College Thrithala, Palakkad
34. Govt.Arts & Science College Pathirippala, Kongad, Palakkad
35. Govt.College, Tirur, Vakkad.P.O, Malappuram
36. Govt.College Malappuram
37. P.T.M.Govt College Perinthalmanna, Malappuram
38. Govt.Arts & Science College, Tanur, Malappuram
39. Govt.Arts & Science College, Kondotty, Malappuram
40. Govt.Arts & Science College, Mankada, Malappuram
41. Govt.Arts & Science College, Tavanur, Malappuram
42. Govt.College for Women, Down Hill, Malappuram
43. Govt.Arts & Science College, Nilambur, Malappuram
44. Govt.Arts & Science College, Kozhikode
45. Govt.College Madapally, Vatakara, Kozhikode
46. Govt.College Mokeri, Mokeri.P.O, Kozhikkode
47. C.K.G.Memorial Govt.College, Perambra, Kozhikode
48. Govt. College, Kodenchery, Kodenchery.P.O, Kozhikode
49. Govt.College, Koyilandy, Muchukunnu.P.O, Kozhikode
50. Govt.Arts & Science College, Balussery, Kozhikode
51. Govt.Arts & Science College, Koduvally, Kozhikode
52. Govt.Arts & Science Collegem Nadapuram, Kozhikode
53. Govt.Arts & Science College, Kunnamangalam, Kozhikode
54. N.M.S.M.Govt.College, Kalpetta, Puzhamudi.P.O, Wayanad
55. Govt.College, Mananthavady, Nallurnadu.P.O, Wayanad
56. Govt.Brennen College, Dharmadam, Thalassery, Kannur
57. KMM Govt. Women's College, Kannur
58. Govt.College, Thalassery, Chokli, Olavilam.P.O, Kannur
59. Govt.College, Peringome, Peringome.P.O, Kannur
60. E.K.N.M.Govt. College, Elerithattu, Kasaragod
61. G.P.M. Govt. College, Manjeswaram, Kasaragod
62. Govt.College, Kasaragod.
63. Govt.Arts & Science College, Uduma, Kasaragod.



SUCCESSION LIST OF PRINCIPALS

1. Prof. H.M.KASSIMSAIT	26.08.1981	15.10.1982
2. Prof. KOCHUKUNJU	15.10.1982	14.03.1983
3. Prof. P.A. MOHAMMED KUNJU	14.03.1983	24.09.1985
4. Dr. K. PADMAVATHY	24.09.1985	13.11.1986
5. Prof. A.P. CAESAR	14.11.1986	25.11.1986
6. Prof. S. SELVOMONY	26.11.1986	03.02.1987
7. Prof. A. IBRAHIMKUTTY	04.02.1987	22.06.1992
8. Prof. S. PADMAKUMARI	22.06.1992	17.12.1992
9. Prof. HILDA JOSEPH	17.12.1992	15.01.1994
10. Prof. GOPINATHAN PILLAI	16.01.1994	04.10.1994
11. Prof. HILDA JOSEPH	04.10.1994	13.02.1996
12. Dr. D. RAJENDRAN	13.02.1996	18.06.1996
13. Prof. K.GOPINATHAN PILLAI	18.06.1996	
14. Prof. JOYAMMA VARGHEES		
15. Prof. M.ABDULLATHEEF	01.06.1999	08.10.1999
16. Prof. K.P. SADANANDAN	08.10.1999	31.05.2000
17. Dr. N.SASIDHARAN	01.06.2000	09.08.2000
18. Prof. M.D. MATHEW PANICKER	09.08.2000	31.05.2001
19. Prof. M.ABDULLATHEEF	01.06.2001	20.08.2001
20. Prof. B. DINESHAN	20.08.2001	31.05.2002
21. Prof. J. JACOB	01.06.2002	14.08.2002
22. Dr. MOHAMMEDNAGOORMEERA	14.08.2002	31.05.2003
23. Prof. M.ABDULLATHEEF	01.06.2003	11.07.2003
24. Dr. K. SUMANADEVI	11.07.2003	31.03.2005
25. Prof. M.ABDULLATHEEF	01.04.2005	04.07.2005
26. Prof. K. MOHANDAS	04.07.2005	16.08.2005
27. Prof. R. ANANDAN	16.08.2005	24.08.2005
28. Dr. G. KRISHNAN	24.08.2005	31.03.2006
29. Prof. PREMAGANGAN	01.04.2006	02.05.2006
30. Dr. D. RAJENDRAN	03.05.2006	31.05.2006
31. Prof. PREMAGANGAN	01.06.2006	04.10.2006
32. Dr. ASHABALAGANGADHARAN	05.10.2006	31.07.2007
33. Prof. J. JACOB	10.08.2007	04.11.2007



34.	Prof. SULIKHA BEEVI	05.11.2007	31.05.2008
35.	Prof. PREMA GANGAN	02.06.2008	31.03.2009
36.	Prof. T.C. TITUS	01.04.2009	22.07.2009
37.	Prof. G. BALAKRISHNAN	23.07.2009	31.03.2011
38.	Prof. T.C. TITUS	01.04.2011	16.04.2013
39.	Dr. J. VIJAYAN	29.04.2013	17.05.2013
40.	Dr. SREEKUMAR J.	18.05.2013	31.05.2013
41.	Prof. J. VENUGOPAL	01.06.2013	31.03.2014
42.	Dr.S. LAILABEEVI	01.04.2014	11.05.2014
43.	Dr. A.N. PADMAKUMARI	12.05.2014	25.07.2014
44.	Dr. T.GSHYLAJA	11.08.2014	31.03.2015
45.	Prof. MERCY GEORGE	01.04.2015	30.04.2015
46.	Dr. S. LAILABEEVI	01.05.2015	29.05.2015
47.	Dr. T.C. KISHORE MOHAN	30.05.2015	31.05.2015
48.	Dr. S. LAILABEEVI	01.06.2015	30.06.2015
49.	Dr. S. LAILABEEVI	01.07.2015	30.04.2016
50.	Prof. M. RATHI AMMAL	01.05.2016	31.05.2016
51.	Dr. J. VIJAYAN		31.05.2016
52.	Prof. AJAYAN K.	01.06.2016	01.07.2016
53.	Dr. M. LAILA	02.07.2016	01.11.2016
54.	Dr. ELIZABETH JOHN	02.11.2016	31.03.2017
55.	Prof. K. AJAYAN	01.04.2017	26.04.2017
56.	Dr. THARA. GS	27.04.2017	26.12.2017
57.	Dr. LAILA M.	27.12.2017	31.03.2018
58.	Prof. AJAYAN K.	01. 04. 2018	30. 05. 2018
59.	Dr. MINI. N. RAJAN	31.05.2018	



COLLEGE COUNCIL

The college council consists of the Principal, Heads of all Departments, two members elected from among the Teaching Staff and the office superintendent. It is constituted mainly to advise the Principal on the administrative and academic matters pertaining to the college. It meets once a month and is presided over by the Principal.

Dr. Mini N. Rajan	Principal
Smt. Ajitha Kumari K.	Vice Principal & Head, Dept. of Maths
Smt. Minitha	Head, Dept. of Chemistry
Dr. Sreevidya P.V.	Head, Dept. of Commerce
Sri. N. P. Rajendran	Head, Dept. of English
Sri. Sreekanth K.	Head, Dept. of History
Sri. Santhosh Kumar S.	Head, Dept. of Physics
Dr. Mathews Plamoottil	Head, Dept. of Zoology
Capt. K. Suresh	Head, Dept. of Physical Education
Sri. Ajai Kumar A.	Member
Dr. Rahim	Member
Sri. Pratheepkumar V.	Member
Dr. G. Gopakumar	Member
Dr. Mariam A.	Member
Smt. Usha K.	Member
Dr. Udayakumar M.	IQAC Co-ordinator
Sri. Harikumar T.G.	NAAC Co-ordinator
Sri. Byju T.	Senior Supdt.



COLLEGE DEVELOPMENT COMMITTEE

Chairman	District Collector	
Sri. Vijayanpillai	M.L.A.,Chavra	Member
Smt. S. Shobha	Dist. Panchayath	Member
Smt. Thankamni Pillai	Block Panchayath	Member
Dr. Mini N. Rajan	Principal	Member
Smt. Ajithakumari K.	Vice Principal	Member
Smt. Sajitha Beegam	Tahasildar	Member
Sri. Nazeem B.I.	Exe. Eng.	Member
Dr. Biju T.	P.T.A.Secretary	Member
Sri. K. Kottor Kalam	PTA Vice President	Member
Sri. Jinshad A.	Village Officer	Member
Adv. C.P. Sudheesh kumar	President, Alumni	Member
Sri. Sreeraj	College Union Chairman	Member

P.T.A. EXECUTIVE MEMBERS

Dr. Mini N. Rajan	Principal	President
Dr. Biju T.	Dept. of Commerce	Secretary
Sri. Kottor Kalam	Parent	VicePresident
Smt. Rajasree R.	Dept. of History	Member
Sri. Harikumar T.G.	Dept. of English	Member
Dr. Reshmi Vijayan	Dept. of Zoology	Member
Dr. Gopakumar G.	Dept. of Hindi	Member
Sri. Sunilkumar B.	Parent	Member
Sri. Manoharan	Parent	Member
Sri. Nazarudeen E.	Parent	Member
Smt. Sindhu Sreeni	Parent	Member



FACULTY OF THE COLLEGE

PRINCIPAL

Dr. Mini N. Rajan

Mob: 9746928524

MAJOR DEPARTMENTS

P.G. DEPARTMENT OF COMMERCE

Name	Designation	Phone
1. Dr. Sreevidya P.V.	Asst. Prof.&HOD	94 97 63 21 71
2. Dr. Biju T.	Asst. Prof.	98 95 63 68 74
3. Dr. Rajeev Kumar A.D.	Asst. Prof.	94 47 24 99 94
4. Dr. Ruby S.	Asst. Prof.	94 46 52 58 74
5. Sri. Jithendran S.	Asst. Prof.	85 47 81 06 51
6. Dr. Udayakumar M.	Asst. Prof.	94 46 21 32 35
7. Mr. Manoj George Philip	Asst. Prof.	81 37 87 39 11
8. Ms. Shyni Yousaf	FIP Guest	90 48 79 19 10
9. Ms. Hareesha K.	Guest Faculty	88 91 30 10 37
10. Ms. Bijina S.	Guest Faculty	90 48 51 53 30
11. Ms. Annie Joseph	Guest Faculty	94 96 91 15 65

PG DEPARTMENT OF MATHEMATICS

Name	Designation	Phone
1. Smt. Ajitha Kumari K.	Asso. Prof.&HOD	94 46 38 82 02
2. Dr. Anitha P.	Asst. Prof.	94 97 76 80 94
3. Sri. Arun Kumar R.	Asst. Prof.	98 47 40 35 23
4. Dr. Krishnakumar G.	Asst. Prof.	82 81 46 60 11
5. Dr. Sunil Kurnar R.	Asst. Prof.	94 47 50 37 48
6. Sri. Prabha S.	Asst. Prof.	94 96 88 51 08
7. Ms. Shamna M.	Asst. Prof.	90 20 50 77 27
8. Ms. Sumitha Suresh	Guest Faculty	94 46 90 60 17



DEPARTMENT OF CHEMISTRY

Name	Designation	Phone
1. Ms. Minitha	Asst. Prof.&HOD	83 04 83 04 93
2. Ms. Remya Raju	Guest Faculty	86 06 12 69 46
3. Ms. Sruthi B.	Guest Faculty	81 29 51 73 57
4. Dr. Bindu P. Nair	Guest Faculty	97 46 81 41 70

DEPARTMENT OF ENGLISH

Name	Designation	Phone
1. Sri. Rajendran N.P.	Ass. Prof. & HOD	94 46 52 58 74
2. Dr. Mini Babu	Asst. Prof.	94 46 36 72 57
3. Sri. Harikumar T.G.	Asst. Prof.	94 47 15 59 35
4. Ms. Sahima S.	Guest Faculty	79 94 25 20 39
5. Ms. Salma A.S.	Guest Faculty	96 56 75 83 00
6. Ms. Afsana A.K.	Guest Faculty	80 78 76 85 30
7. Ms. Ardhana T.A.	Guest Faculty	85 47 19 44 70
8. Ms. Sujitha S.	Guest Faculty	95 67 43 00 87

DEPARTMENT OF HISTORY

Name	Designation	Phone
1. Sri. Sreekanth K.	Asst. Prof.&HOD	94 95 24 22 68
2. Ms. Rajasree R.	Asst. Prof.	94 96 26 91 76
3. Ms. Sreekala K.	Asst. Prof.	94 95 78 41 58

DEPARTMENT OF PHYSICS

Name	Designation	Phone
1. Sri. Santhosh Kumar S.	Asst. Prof.&HOD	98 46 79 17 45
2. Dr. Najidha S.	Asst. Prof.	82 81 78 03 49

DEPARTMENT OF ZOOLOGY

Name	Designation	Phone
1. Dr. Mathews Plamootil	Asst. Prof.	94 47 05 96 90
2. Dr. Reshmi Vijayan	Asst. Prof.	94 46 02 31 67
3. Sri. Kiran P.	Asst. Prof.	94 47 30 29 26



MINOR DEPARTMENTS

Name	Designation	Phone
1. Dr. G. Gopakumar	Asst. Prof. of Hindi	94 47 06 95 64
2. Dr. Mariam A.	Asst. Prof. of Malayalam	94 95 02 65 58
5. Dr. M. Rahim	Asst. Prof. of Politics	94 47 24 09 40
6. Sri. Pratheepkumar V.	Asst. Prof. of Botany	95 62 79 64 61
7. Smt. Usha K.	Asst. Prof. of Statistics	94 96 27 58 94
8. Sri. Ajai Kumar A.	Asst. Prof. of Economics	94 47 90 78 81
9. Capt. K. Suresh	Asst. Prof. of Physical Edn.	94 46 40 37 34
10. Ms. Shahana Ismail	Guest Faculty (Arabic)	94 95 00 43 96
11. Dr. Muneer S.	Guest Faculty (Malayalam)	94 46 18 47 95

NON TEACHING STAFF

Name	Designation	Phone
1. Sri. Byju T.	Senior Supdt	94 46 32 84 61
2. Sri. Biju Babu	Head Acctnt	70 25 89 00 89
3. Smt. Shiji Dasan	Senior Clerk	99 61 04 23 87
4. Smt. Siji L.	Senior Clerk	80 86 13 29 64
5. Smt. Geetha N.	Senior Clerk	75 45 06 05 65
6. Smt. Jane T.	Senior Clerk	99 95 43 60 02
7. Smt. Preetha C	Common pool Library, IV th grade	95 67 65 45 67
8. Smt. Lalymol B.	Typist	89 43 43 10 93
9. Sri. Sailendra Kumar	Office Attendant	99 61 01 97 90
10. Smt. Usha V.B.	Office Attendant	89 43 08 83 55
11. Sri. Kalesh M.	Office Attendant	94 00 54 30 04
12. Sri. Girish S.	Office Attendant	98 95 43 31 44
13. Smt. Indira Bhai	Sanitation Worker	95 23 38 95 92
14. Sri. Clemence J	Office Attendant	97 46 43 22 58
15. Sri. Shiju K.	Attendar Higher Grade	95 39 22 09 88
16. Sri. Karthikeyan	Attendar Higher Grade	98 47 78 51 08
17. Smt. Noorjahan	Attendar Higher Grade	94 46 14 67 90
18. Sri. Jeensha W.	Night Watchman	94 97 32 25 99
19. Sri. Athul S.	Night Watchman	97 47 30 58 98
20. Smt. Thara S.	Full time Sweeper	98 95 09 47 19



COURSES OFFERED BY THE COLLEGE

For the academic year 2018-2019, the college offers the following courses under the University of Kerala.

Sl.No.	Programme	Core	Elective
UG Programmes			
1	B.Sc Maths	Maths	Computer Integration
2	BA History	History	History of Human Rights Movements
3	BA English	English	Translation Studies
4	B.Com	Commerce	Computer Application
5	B.Com	Commerce	Co-operation
6	B.Sc. Chemistry	Chemistry	Chemistry
7	B.Sc.Zoology	Zoology	Ornamental fish Production & Mgt.
8	B.Sc. Physics	Physics	Physics

PG Programmes

1	M.Sc Maths	Maths
2.	M.Com	Finance

The Choice Based Credit and Semester System encompasses core courses, complementary courses, foundation courses, elective courses, open courses, English language courses and courses in additional languages. This system allows greater flexibility to the students than the conventional system in the selection of a course. Open courses assure interdisciplinary approach and allow the students to choose from the course offered by different departments.

OPEN COURSES OFFERED BY THE COLLEGE

Sl.No.	Departments	Open Courses Offered
1	History	History of Human Rights Movements
2	Zoology	Public Health and Hygiene
3	English	Communicative Applications in English
4	Commerce	Principles of Management
5	Mathematics	Operations Research
6	Chemistry	Environmental Chemistry
7	Physical Education	Health and Fitness Education



SCHEME AND PATTERN OF COURSES

DISTRIBUTION OF HOURS FOR B.A./B.Sc.

	I YEAR	II YEAR	III YEAR
Part I English	9	5	Nil
Part II Addl. Language	4	5	Nil
Part III Optional			
B.A.	12	15	25
B.Sc.	12	15	25
Total	25 Hrs.	25 Hrs.	25Hrs.

DISTRIBUTION OF HOURS FOR B.Com

	I YEAR	II YEAR	III YEAR
Part I English	5	3	Nil
Part II Addl. Language	4	Nil	Nil
Part III Subjects	16	22	25
Total	25hrs.	25hrs.	25hrs.

DISTRIBUTION OF HOURS FORM.Sc.

	I Sem.	II Sem.	III Sem	IV Sem
Subjects	25	25	25	25
Total	25 hrs.	25 hrs.	25 hrs.	25 hrs.

DISTRIBUTION OF HOURS FORM.Com

	I Sem.	II Sem.	III Sem	IV Sem
Subjects	25	25	25	25
Total	25 hrs.	25 hrs.	25 hrs.	25 hrs.



ACADEMICS

First Degree Programmes Under the Choice Based Credit and Semester System (CBCSS)

(Extract from the University of Kerala Regulations for the First Degree Programmes under the / Choice Based Credit and Semester system (CBCSS) in Affiliated Colleges 2009 as per UO Ac. All / 1/ UGSem / 2009 dated 6-07-09).

The first degree programme shall include 1) Language Courses, 2) Foundation Courses, 3) Core Courses in the major subjects related to the degree programme 4) Complementary Courses on allied subjects 5) Open / Elective Courses and 6) Dissertation. The minimum number of Courses required for completion of a Degree Programme may vary from 30-38 depending on the credit assigned to different Courses. The students may choose the major Subject of study at the beginning of the programme and shall join a department.

Language Courses and Foundation Courses shall be offered in the 1st, 2nd, 3rd and 4th semesters. Core Courses may be offered from the 1st semester onwards along with the Complementary courses and shall include a compulsory project/Dissertation to be undertaken during the 5th / 6th semesters. Open/Elective Courses may be offered in any subject and the student will have the option to do courses offered in any subject and the student will have the option to do courses offered by other departments and specialized, advanced/applied courses offered by the same department.

The Core Courses prescribed by the University for the First Degree programmes shall be offered by the parent Department. More than one combination of complementary Courses in allied subjects may be offered depending on the availability of teachers and infrastructure facilities (e.g. Chemistry with Mathematics and Physics or Chemistry with mathematics and computer Science or Chemistry with Mathematics and Zoology).

The student is free to take any combination of complementary Courses offered by the institution and is also free to select any elective courses offered by the departments. The students shall do open/Elective



Courses totalling to a minimum of 4 credits but not more than 200 credits. However, the students may ascertain from the Faculty advisor the suitability and usefulness of such courses to increase the academic potential and opportunity / eligibility for higher studies.

The Student secures the credits assigned to a course on successful completion of the course. The students shall be required to earn a minimum of 120 credits including credits of language courses, foundation courses, core courses, complementary courses, dissertation and open/ elective courses as indicated below within a minimum period of 6 semesters for the award of the Degree excluding credit acquired for social service / extension activity. The minimum required credits for the different courses for the award of the Degree are given below.

	B.A. /B.Sc.	B.Com
Accumulated minimum credits required for successful completion of the programme	120 credits	120 credits
Minimum credits for language Courses	33 credits	22 credits
Minimum credits for Foundation Courses	5 credits	5 credits
Credits required for Core Courses including Dissertation	50-56 credits	61 credits
Credits required for Complementary Courses	22-28 credits	12 credits
Minimum credits required for Open / Electives	4 credits	20 credits
Minimum credits for social Service / Extension activity	1 credit	1 credit

Attendance

Attendance shall be taken at the beginning of each period. A student who is not in class when attendance is taken shall be marked absent. A student who is not present in the class for one period will be marked absent in the attendance register for half a day and a student who is not present in the class for more than one period will be marked absent for the whole day. The attendance of each student shall be totalled at the end of each month and tabulated in the register, after which no alteration shall be made. The minimum number of hours of lectures,



tutorials, seminars or practicals which a student shall be required to attend for eligibility to appear at the End Semester Examination shall not be less than 75% of the total number of hours of lectures, tutorial sessions, laboratory sessions and or any prescribed requirements for each course. Percentage of attendance shall be calculated course-wise. To determine the eligibility for registration for the end Semester Examination, the average of the course-wise percentage of attendance shall be considered.

Condonation of attendance to a maximum of 10 days in a semester, subject to maximum of two times during the whole period of a Degree Programme may be granted by the University. A student whose attendance falls below the minimum should apply for exemption through the Principal to the University. Application for exemption should be accompanied by a challan receipt for the prescribed fee and an explanatory statement for each day of absence. A medical certificate should also be submitted in the case of absence exceeding five consecutive working days on account of ill health. Benefits of attendance may be granted to students who attend University Union activities, meetings of University bodies and participation in extra curricular activities by treating as present, for the days of their absence for the above purpose on production of participation / attendance certificate in such activities issued by the university Authorities /Principal, subject to a maximum of 10 days in a semester. Those who secure a minimum of 75% attendance in the aggregate for all the courses of a semester taken together alone will be allowed to register for the End Semester Examination of each semester.

The allotment of Marks for attendance shall be as follows:

Less than 51%	-	0
51 to 60	-	1
61 to 70	-	2
71 to 80	-	3
81 to 90	-	4
91 to 100	-	5



Evaluation and grading

Evaluation of each Course shall be done in percentage score and shall involve continuous evaluation (CE) with a weightage of 20% and End Semester Evaluation (ESE) with a weightage of 80%

Assignments or Seminar

For each shall be required to do assignments or one seminar for each Course. Valued assignments shall be returned to the students. The seminars shall be organized by the teacher / teachers in charge or CE and the same shall be assessed by a group of teachers including the teacher / teachers in charge of that course.

Tests

For each Course there shall be class tests during a semester, grades for the test component in CE shall be awarded on the basis of the average of grades secured for the class tests. Valued answer scripts shall be made available to the students for perusal.

Announcement of results of CE.

The result of the CE shall be displayed within 5 working days from the last day of a semester. Complaints regarding the award of grades of CE if any, have to be submitted to the Head of the department within 3 working days from the display of results of CE. These complaints shall be examined by the Department committee and the decision arrived at shall be communicated to the student.

The statement of grades of the CE of all student shall be approved by the Department Committee, Countersigned by the principal and forwarded to the controller of Examinations.

End Semester Evaluation (ESE)

End Semester Examination of all the courses in all semesters shall be conducted by the University. The results of the ESE shall be arranged to be published according to the examination calendar prescribed by the university level monitoring committee.



Project Dissertation work

For each First Degree Programme there shall be a project / Dissertation work.

The Project / Dissertation work can be done either individually or by a group not exceeding 5 students. However, viva-voce based on the project / Dissertation work shall be conducted individually. The topics shall either be allotted by the supervising teacher or be selected by the students in consultation with the supervising teacher.

The report of the Project / Dissertation shall be submitted to the department in duplicate before the completion of the sixth semester. There shall be no continuous assessment for Dissertation / Project work.

A Board of two examiners appointed by the University shall evaluate the report of the project / Dissertation work.

Social Service / Extension Activity

It is mandatory for a student to participate in any of the following Social Service /Extension Activities for not less than forty hours, during the 3rd and 4th Semesters for successful completion of the programme.

1. Health Club
2. Debate Club
3. Environmental Activities
4. Human Rights Forum
7. Media Club
8. NSS
9. NCC
10. Sports Club
11. Science Club
12. Nature Club/Eco Club
13. Theatre Club
14. Planning Forum
15. Literary Club
16. Women's study Unit
17. Anti-Ragging Cell
18. ED Club



There shall be a General Coordinator to be nominated by the College Council, for the conduct of all these activities.

A statement testifying the participation of the students shall be forwarded to the University along with the statement of CE results for the 4th Semester.

Those who have not secured the minimum number of hours of Social Service / Extension Activity during the 3rd and 4th Semester shall secure the minimum required attendance by attending such programmes during the subsequent 5th and 6th Semesters.

Promotion to Higher Semesters

Students who complete the semester by securing the minimum required attendance as specified above, and registered for the end semesters examination conducted by the University of each semester shall be promoted to the next higher semesters.

Repetition of Semester courses

Students who fail to secure the minimum required aggregate attendance during a semester shall be given one or more chance to repeat the semester along with the subsequent batch of students after obtaining re-admission, subject to the provision that no student shall be allowed to complete the programme by attending more than 12 continuous semesters.

Re-appearance of failed students

Students who fail shall have to reappear for the ESE of the same along with the next regular batch of students, failed candidates will have to appear for the examination in the Course concerned. They shall not be allowed to repeat the semester but the marks secured by them for the CE part shall be carried over to the marks of ESE so reappeared.

Grade Card and Award of Degree

The University shall issue to the students a Grade Card on completion of each semester indicating the details of Courses, credit points and Grades. The final grade card issued at the end of the final semester on completion of the programme shall contain the details of all courses taken during the entire programme including additional courses taken over and the prescribed minimum credits for obtaining the degree. No student shall be eligible for the degree unless he/she has duration and secured at least 120 credits (excluding credits for social service / extension). The Degree to be awarded shall be called Bachelor's Degree in the respective discipline.



**SCHEME OF UNIVERSITY EXAMINATIONS
DEGREE PROGRAMME UNDER CHOICE BASED
CREDIT AND SEMESTER SYSTEM**

**1. FIRST DEGREE PROGRAMME IN
ENGLISH LANGUAGE AND LITERATURE**

Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uty. Exam	Total Credit
			T	P			
I	EN 1111.1	Lang. Course (English 1) : Listening and speaking skills	5		4	3hrs.	17
	M/H M 1111.1 H 1111.1	Additional Language Malavala Kavitha Prose and one act play	4		3	3hrs.	
	EN 1121	Foundation Course : Writing on Contemporary Issues	4		2	3hrs.	
	EN 1141	Core Course : Reading Poetry	5		4	3hrs.	
	EN 1131	Complementary Course : History of English Literature I	3		2	3hrs.	
	CJ 1131	Complementary Course : Introduction to Mass Communication	3		2	3hrs.	
II	EN 1211.1	Language Course III: Environmental Studies	5		4	3hrs.	20
	EN 1212.1	Modern English Grammar & Usage	4		3	3hrs.	
	M/H M 1211.1 H 1211.1	Additional Language Gadya Sahithyam Fiction, Novel and Short story	4		3	3hrs.	
	EN 1241	Core Course : Reading Drama	5		4	3hrs.	
	EN 1231	Comp. History of Eng. Literature II	3		3	3hrs.	
	CJ 1231	Comp. History of Indian Media	3		3	3hrs.	
III	EN 1311.1	Lang. Course : Writing and presentation skills	5		4	3hrs.	21
	M/H M 1311.1 H 1311.1	Additional Language Drisyala kala sahithyam Poetry and Grammar	5		4	3hrs.	
	EN 1341	Core Course : Reading Fiction	4		3	3hrs.	
	EN 1342	Core course : Twentieth Century Malayalam Literature in Translation	5		4	3hrs.	



Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
	EN 1331	Complementary Course : History of English Literature III	3		3	3hrs.	
	CJ 1331	Comp. Course :Basics of News Reporting	3		3	3hrs.	
IV	EN 1411.1	Lang. Course : Readings in Literature	5		4	3hrs.	21
	MH 1411.1	Additional Language :	5		4	3hrs.	
	M 1411.1	Vinimayam, Vivarthanam, Sargatmaka rechana					
	H 1411.1	Drama, Translation and correspondence					
	EN 1441	Core Course : Reading Prose	5		4	3hrs.	
	EN 1421	Foundation course : Informatics	4		3	3hrs.	
	EN 1431	Complementary Course: History of English Language	3		3	3hrs.	
CJ 1431	Comp. Course : Basics of News Editing	3		3	3hrs.		
V	EN 1541	Core Course ; Literary Criticism	5		4	3hrs.	20
	EN 1542	Core Course : Indian Literature in English	5		4	3hrs.	
	EN 1543	Core Course : Film Studies	3		2	3hrs.	
	EN 1544	Core Course: Linguistics and Phonetics	4		4	3hrs.	
	EN 1545	Post Colonial literatures in English	5		4	3hrs.	
		Open Course:	3		2	3hrs.	
VI	EN 1641	Core Course: World Classics	5		4	3hrs.	21
	EN 1642	Core Course : Methodology and Perspectives of Humanities.	5		4	3hrs.	
	EN 1643	Core Course : English for the Media	5		4	3hrs.	
	EN 1644	Core Course : Women's Writing	4		3	3hrs.	
	EN 1661.3	Open (Elective) : Creative writing	3		2	3hrs.	
	EN 1645	Project/ Dissertation	3		4	3hrs.	



2. First Degree Programme in Chemistry

Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uty. Exam	Total Credit
			T	P			
I	EN 1111.1	English - Listening & Speaking Skills	5		4	3 hrs.	18
	M/H M 1111.1 H 1111.1	Additional Language Malayala Kavitha Prose and one act play	4		3	3 hrs.	
	EN 1121.1	Foundation Course Writings on Contemporary issues	4		2	3 hrs.	
	MM 1131.2	Complementary Course : Calculus with applications in Chemistry 1	4		3	3 hrs.	
	PY 1131.2	Complementary Course :	2		2	3 hrs.	
		Complementary Course : Practical of PY 1131.2		2			
II	CH 1141	Core Course : Inorganic Chemistry	2	2	4	3 hrs.	18
	EN 1211.1	English - Reading Skills	4		3	3 hrs.	
	EN 1212.1	English - Modern English Grammar & Usage	5		4	3 hrs.	
	M/H M 1211.1 H 1211.1	Additional Language Gadya Sahithyam Fiction, Novel and Short story	4		3	3 hrs.	
	CH 1221	Foundation Course : Methodology & Informatics	2	2	3	3 hrs.	
	MM 1231.2	Complementary Course: Calculus with applications in Chemistry 2	4		3	3 hrs.	
III	PY 1231.2	Complementary Course : Thermal Physics	2		2	3 hrs.	18
	EN 1311.1	English - Writing & Presentation skills	5		4	3 hrs.	
	M/H M 1311.1 H 1311.1	Additional Language Drisy kala sahithyam Poetry and Grammar	5		4	3 hrs.	
	MM 1331.2	Complementary Course : Linear algebra, probability theory & Numerical Methods	5		4	3 hrs.	
	PY 1331.2	Complementary Course : Optics, Magnetism & Electricity	3	2	3	3 hrs.	
	CH 1341	Core Course : Inorganic Chemistry	3	2	3	3 hrs.	



Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uty. Exam	Total Credit
			T	P			
IV	EN 1411.1	English - Readings in literature	5		4	3 hrs.	24
	M/H 1411.1 M 1411.1 H 1411.1	Additional Language Vinimayam, Vivarthanam, Sargathmeka rechana Drama, Translation and correspondance	5		4	3 hrs.	
	MM 1431.2	Complementary Course : Differential equation, vector calculus and abstract algebra	5		4	3 hrs.	
	PY 1431.2	Complementary Course : Atomic Physics, Quantum Mechanics & Electronics	3		3	3 hrs.	
	PY 1432.2	Complementary Course Practical of PY 1131.2, PY 1231.2 PY 1331.2 & PY 1431.2		2	4	3 hrs.	
	CH 1441	Core Course : Organic Chemistry I	3		3	3 hrs.	
	CH 1442	Core Course : Practical of CH 1141, CH 1341 & CH 1441		2	2	3 hrs.	
V	CH 1541	Core Course : Physical Chemistry I	3		4	3 hrs.	18
	CH 1542	Core Course : Inorganic Chemistry III	4		4	3 hrs.	
	CH 1543	Core Course : Organic Chemistry II	4		4	3 hrs.	
	CH 1544	Practical		9	2		
	CH 1545	Core Course: Practical			2		
		Open Course	3		2	3 hrs.	
	Project		2				
VI	CH 1641	Core Course Physical Chemistry II	3		4	3 hrs.	24
	CH 1642	Core Course : Organic Chemistry III	4		4	3 hrs.	
	CH 1643	Core Course : Physical Chemistry III	4		4	3 hrs.	
	CH 1644	Core Course : Practical		8	3	3 hrs.	
	CH 1645				3	3 hrs.	
	CH 1661.1	Elective Supramolucular, Nanoparticles and green chemistry	3		2	3 hrs.	
	CH 1646	Project & Factory Visit		3	4	Viva voce	
		Total Credit - 120					



3. First Degree Programme in Mathematics

Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
I	EN 1111.1	English - Listening & Speaking Skills	5		4	3 hrs.	17
	M/H M 1111.1 H 1111.1	Additional Language Malayala Kavitha Pros. Literary Analysis & Grammar	4		3	3 hrs.	
	EN 1121.1	Foundation Course Prose and one act play	4		2	3 hrs.	
	MM 1141	Core Course : Methods of Mathematics	4		4	3 hrs.	
	ST 1131.1	Complementary Course : Descriptive statistics	2	2	2	3 hrs.	
	PY 1131.1	Complementary Course : Mechanics & Properties of Matter	2	2	2	3 hrs.	
II	EN 1211.1	English - Reading Skills	4		3	3 hrs.	17
	EN 1212.1	English - Modern English Grammar & Usage	5		4	3 hrs.	
	M/H M 1211.1 H 1211.1	Additional Language Gadya Sahithyam Fiction, Novel and Short story	4		3	3 hrs.	
	MM 1221	Foundation Course Foundations of Mathematics	4		3	3 hrs.	
	ST 1231.1	Complementary Course: Probability and random variables	2	2	2	3 hrs.	
	PY 1231.1	Complementary Course : Thermal Physics and Statistical Mechanics	4		2	3 hrs.	
III	EN 1311.1	English - Writing & Presentation skills	5		4	3 hrs.	18
	M/H M 1311.1 H 1311.1	Additional Language Drisya kala sahithyam Poetry and Grammar	5		4	3 hrs.	
	MM 1341	Core Course : Elementary number theory and calculus I	5		4	3 hrs.	
	ST 1331.1	Complementary Course : Statistical Distribution	3	2	3	3 hrs.	
	PY 1331.1	Complementary Course : Optics, Magnetism & Electricity	3	2	3	3 hrs.	



Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
IV	EN 1411.1	English-Readings in literature	5		4	3 hrs.	26
	MH 1411.1	Additional Language	5		4	3 hrs.	
	M 1411.1	Vinimayam, Vivarthanam, Sargathmaka rechana					
	H 1411.1	Drama, Translation and correspondence					
	MM 1441	Core Course : Elementary number theory and calculus II	5		4	3 hrs.	
	ST 1431.1	Complementary Course : Statistical inference /practical using excel			4	3 hrs.	
	ST 1432.1	Practical	3	2	3	3 hrs.	
	PY 1431.1	Complementary Course : Modern Physics & Electronics	3		4	3 hrs.	
	PY. 1432	Practical		2	3	3 hrs.	
V	MM 1541	Core Course : Real Analysis I	5		4	3 hrs.	19
	MM 1542	Core Course : Complex Analysis I	4		3	3 hrs.	
	MM 1543	Core Course : Abstract algebra and group theory	5		4	3 hrs.	
	MM 1544	Core Course : Differential equations	3		3	3 hrs.	
	MM 1545	Core Course : Mathematics software	5		4	3 hrs.	
	MM 1551	Open Course - Project preparation	3		2	3 hrs.	
		Project		1			
VI	MM 1641	Core Course: Real Analysis II	5		4	3 hrs.	23
	MM 1642	Core Course : Complex analysis II	4		3	3 hrs.	
	MM 1643	Core Course : Abstract algebra-ring theory	3		3	3 hrs.	
	MM 1644	Core Course : Linear algebra	3		3	3 hrs.	
	MM 1645	Core Course : Integral transform	5		4	3 hrs.	
	MM1651.1	Elective course :	3		2	3 hrs.	
	MM 1646	Project		2	4		
		Total Credit - 120					



4. First Degree Programme in Zoology

Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
I	EN 1111.1	English - Listening & Speaking Skills	5		4	3 hrs.	16
	M/H M 1111.1 H 1111.1	Additional Language Malayala Kavitha Prose and one act play	4		3	3 hrs.	
	EN 1121.1	Foundation Course Writings on Contemporary issues	4		2	3 hrs.	
	CH 1131.4	Complementary Course : Theoretical Chemistry	2	2	2	3 hrs.	
	BO 1131	Complementary Course : Plant diversity	2	2	2	3 hrs.	
	ZO 1141	Core Course : Animal Diversity I	3	1	3	3 hrs.	
II	EN 1211.1	English - Reading Skills	4		3	3 hrs.	17
	EN 1212.1	English - Modern English Grammar & Usage	5		4	3 hrs.	
	M/H M 1211.1 H 1211.1	Additional Language Gadhya Sahithyam Fiction, Novel and Short story	4		3	3 hrs.	
	ZO 1221	Core Course : Animal Diversity II and Bioinformatics	3	1	3	3 hrs.	
	CH 1231.4	Complementary Course: Inorganic & inorganic Chemistry I	2	2	2	3 hrs.	
	BO 1231	Complementary Course : Bio Physics, Bio Chem., Plant Physiology, Ecology	2	2	2	3 hrs.	
III	EN 1311.1	English - Writing & Presentation skills	5		4	3 hrs.	17
	M/H M 1311.1 H 1311.1	Additional Language Drisyala kala sahithyam Poetry and Grammar	5		4	3 hrs.	
	CH 1331.4	Complementary Course : Organic Chemistry	3	2	3	3 hrs.	
	BO 1331	Complementary Course : Anatomy, Mico technique, embryology, Bio tech.	3	2	3	3 hrs.	
	ZO 1341	Methodology and Representative of Zoology	3	2	3	3 hrs.	



Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
IV	EN 1411.1	English - Readings in literature	5		4	3 hrs.	29
	MH 1411.1	Additional Language Vinimayam, Vivarthanam, Sargathmaka rechana Drama, Translation and correspondence	5		4	3 hrs.	
	M 1411.1						
	H 1411.1						
	CH 1431.4	Complementary Course : Physical Chemistry	3		3	3 hrs.	
	CH 1432.4	Complementary Course : Practical of CH 1131.4, CH 1231.4, CH 1331.4 & CH 1431.4		2	4	3 hrs.	
	BO 1431	Complementary Course : Taxonomy, economic botany, ethno botany, plant breeding	3		3	3 hrs.	
	BO 1432	Complementary Course : Practical BO 1131, 1231, 1331 and BO 1431		2	4	3 hrs.	
ZO 1441	Core Course : Cell Biology	3		3	3 hrs.		
ZO 1442	Core Course : Practical ZO 1141, ZO 1341 & ZO 1441 (Exam 5th Sem)		2	4	3 hrs.		
V	ZO 1541	Core Course : Cell Biology & Molecular Biology	5		4	3 hrs.	14
	ZO 1542	Core Course : Genetics & Bio-technology	4		4	3 hrs.	
	ZO 1543	Core Course : Immunology & Micro-Bio.	4		4	3 hrs.	
	ZO 1545	Practical II ZO 1542, 1543, 1544		5	4	3 hrs.	
		Open Course :	3		2	3 hrs.	
		Project		3			
		Field Study		1			
	ZO 1641	Core Course : Practical ZO 1541, ZO 1542 & ZO 1543			4	3 hrs.	
	ZO 1642	Core Course : Physiology & Bio-Chem.	5		4	3 hrs.	
	ZO 1643	Core Course : Developmental Biology and Experimental Embryology	4		4	3 hrs.	
VI	ZO 1644	Core Course : Ecology, Ethology, Evaluation & Zoo Geography	4		3	3 hrs.	27
	ZO 1645	Core Course : Practical ZO 1642		3	3	3 hrs.	
	ZO 1646	Core Course : Practical ZO 1643 & 1644		3	3	3 hrs.	
	ZO 1651.1	Elective Course :	3		2	3 hrs.	
	ZO 1647	Project & Field Study		3	4	Via Web	
	Total Credit - 120						



5. First Degree Programme in B.Com (Co-operation)

Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
I	EN 1111.1	English -Listening and Speaking Skills	5		4	3 hrs.	19
	MH 1111.2	Additional Language	4		4	3 hrs.	
	ML 1111.2	Noval, Nadakam, Sanchara sahithyam					
	HN 1111.2	Prose, Commercial Hindi & letter writing					
	CO 1121	Foundation Course I: Methodology & Perspectives of Business Education	4		2	3 hrs.	
	CO 1141	Core Course : Environmental Studies	4		3	3 hrs.	
	CO 1142	Core Course : Management concepts and thoughts	4		3	3 hrs.	
CO 1131	Complementary Course : Managerial Economics	4		3	3 hrs.		
II	EN 1211.1	English - Modern English Grammar & Usage	5		4	3 hrs.	20
	MH 1211.2	Additional Language II	4		4	3 hrs.	
	ML 1211.2	Kavitha, Kadha, Upennyasam & Vivarthanam					
	HN 1211.2	Poetry Translation, Technical Terminology & Communication					
	CO 1221	Foundation Course : Informatics & Cyber Laws	4		3	3 hrs.	
	CO 1241	Core Course: Business Regulatory Frame work	4		3	3 hrs.	
	CO 1242	Core Course : Financial Accounting	4		3	3 hrs.	
CO 1231	Complementary Course : Business Mathematics	4		3	3 hrs.		
III	EN 1311.1	English - Writing & Presentation skills	3		3	3 hrs.	20
	CO 1341	Core Course : Entrepreneurship Development	4		3	3 hrs.	
	CO 1342	Core Course Company Administration	4		3	3 hrs.	
	CO 1341	Core Course : Advanced Financial Accounting	5		4	3 hrs.	
	CO 1331	Complementary Course : E-Business	4		3		
	CO 1361	Course from Elective stream Principles of Co-operation	5		4		



Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uty. Exam	Total Credit
			T	P			
IV	EN 1411.1	English - Readings in Literature	3		3	3 hrs.	21
	CO 1441	Core Course : Indian Financial markets	4		3	3 hrs.	
	CO 1442	Core Course : Banking and Insurance	4		4	3 hrs.	
	CO 1443	Core Course : Corporate Accounting	5		4	3 hrs.	
	CO 1431	Complementary Course : Business Statistics	4		3	3 hrs.	
	CO 1461.5	Elective Course : Co-operative Management and Administration	5		4	3 hrs.	
V	CO 1541	Core Course : Fundamentals of Income Tax	4		4	3 hrs.	18
	CO 1542	Core Course : Cost Accounting	5		4	3 hrs.	
	CO 1543	Core Course : Marketing Management	5		4	3 hrs.	
		Open Course -	3		2	3 hrs.	
	CO 1561.2	Elective Course : Co-operative legal system	5		4	3 hrs.	
		Project					
VI	CO 1641	Core Course : Auditing	4		4	3 hrs.	22
	CO 1642	Core Course : Applied Costing	5		4	3 hrs.	
	CO 1643	Core Course : Management Accounting	5		4	3 hrs.	
	CO 1651.3	Open Course :	3		2	3 hrs.	
	CO 1661.2	Elective Course : Co-operative Accounting	5		4	3 hrs.	
	CO 1644	Project	3		4	3 hrs.	
		Total Credit - 120					



6. First Degree Programme in B.Com (Computer Application)

Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uly. Exam	Total Credit
			T	P			
I	EN 1111.1	English -Listening and Speaking Skills	5		4	3 hrs.	19
	MH 1111.2	Additional Language	4		4	3 hrs.	
	ML 1111.2	Noval, Nadakam, Sanchara sahithyam					
	HN 1111.2	Prose, Commercial Hindi & letter writing					
	CO 1121	Foundation Course I: Methodology & Perspectives of Business Education	4		2	3 hrs.	
	CO 1141	Core Course : Environmental Studies	4		3	3 hrs.	
II	CO 1142	Core Course : Management concepts and thoughts	4		3	3 hrs.	20
	CO 1131	Complementary Course : Managerial Economics	4		3	3 hrs.	
	EN 1211.1	English - Modern English Grammar & Usage	5		4	3 hrs.	
	MH 1211.2	Additional Language II	4		4	3 hrs.	
	ML 1211.2	Kavitha, Kadha, Upannyasam & Vivarthanam					
	HN 1211.2	Poetry, Translation, Technical Terminology & Communication					
	CO 1221	Foundation Course : Informatics & Cyber Laws	4		3	3 hrs.	
III	CO 1241	Core Course: Business Regulatory Frame work	4		3	3 hrs.	20
	CO 1242	Core Course : Financial Accounting	4		3	3 hrs.	
	CO 1231	Complementary Course : Business Mathematics	4		3	3 hrs.	
	EN 1311.1	English - Writing & Presentation skills	3		3	3 hrs.	
III	CO 1341	Core Course : Entrepreneurship Development	4		3	3 hrs.	20
	CO 1342	Core Course : Company Administration	4		3	3 hrs.	
	CO 1341	Core Course : Advanced Financial Accounting	5		4	3 hrs.	
	CO 1331	Complementary Course : E-Business	4		3		
	CO 1361	Course from Elective stream Computer application for publication	5		4		



Sem. No.	Course No.	Course Title	Instructional Hours/week		Credit	Duration of Uty. Exam	Total Credit
			T	P			
IV	EN 1411.1	English - Readings in Literature	3		3	3 hrs.	21
	CO 1441	Core Course : Indian Financial markets	4		3	3 hrs.	
	CO 1442	Core Course : Banking and Insurance	4		4	3 hrs.	
	CO 1443	Core Course : Corporate Accounting	5		4	3 hrs.	
	CO 1431	Complementary Course : Business Statistics	4		3	3 hrs.	
	CO 1461.5	Elective Course : Software for Data Management	5		4	3 hrs.	
V	CO 1541	Core Course : Fundamentals of Income Tax	4		4	3 hrs.	18
	CO 1542	Core Course : Cost Accounting	5		4	3 hrs.	
	CO 1543	Core Course : Marketing Management	5		4	3 hrs.	
		Open Course -	3		2	3 hrs.	
	CO 1561.2	Elective Course : Web designing and production for business	5		4	3 hrs.	
		Project					
VI	CO 1641	Core Course : Auditing	4		4	3 hrs.	22
	CO 1642	Core Course : Applied Costing	5		4	3 hrs.	
	CO 1643	Core Course : Management Accounting	5		4	3 hrs.	
	CO 1651.3	Open Course :	3		2	3 hrs.	
	CO 1661.2	Elective Course : Computerised Accounting	5		4	3 hrs.	
	CO 1644	Project	3		4	3 hrs.	
		Total Credit - 120					

**7. First Degree Programme in B.A (History)**

Sem No	Course No	Course Titles	Instr. HRS	No. of CREDITS
1	EN 1411.1	Language Course 1 (English-1)	5	4
	M/H 1111	Language Course II (Addl. Language)	4	3
	EN 1121	Foundation Course I	4	2
	HY 1141	Core I-Methology and perspectives of Social Science	6	4
	HY 1131.1 (EC/IH/SG)	Complementary I-History of Modern India (1857-1900), For Economics, Islamic History and Sociology	3	2
	HY 1131.2 (En/PL)	Complementary I-History of Modern 1789-1900), For English & political Science	3	2
		Total	25	17
II	EN 1211	Language Course III (English II)	5	4
	EN 1212	Language Course IV (English III)	4	3
	M/H 1211	Language Course V (Add. Language II)	4	3
	HY 1241	Core II-Vultural Formation of the Pre-Moderb World	6	4
	HY 12313 (EC/IH/SG)	Complementary III-History of Modern India (1901-1947), For Economics, Islamic History and Sociology	3	3
	HY 12314 (EN/PL)	Complementary IV- History of Modern World. (1901-1920), for English & Political Science	3	3
		Total	25	20
III	EN 1311	Language Course VI (English)	5	4
	M/H1311	Language Course VII (Addl. Language III)	5	4
	HY 1321	Foundation Course II Informatics	4	3
	HY 1341	Core III-Evolution of the ear:y Indian sociery & culture	5	4
	HY 1331.5 (EC/IH/SG)	Complementary V- History of Modern India (1921-1947), For Economics, Islamic History and Sociology	3	3
	HY 1331.6 (EN/PL)	Complementary VI- History of Modern World. (1921-1945), for English & Political Science	3	3
		Total	25	21



IV	EN 1411	Language Course VIII (English V)	5	4
	M/H1411	Language Course IX (Addl. Language IV)	5	4
	HY 1441	Core IV Medieval India: Socio-Cultural Process	5	4
	HY 1442	Core V- History of Modern World - Part 1	4	3
	HY 1431.7 (EC/IH/SG)	Complementary VIII- History of Modern India (after 1948), For Economics, Islamic History and Sociology	3	3
	HY 1431.8 (EN/PL)	Complementary VIII- History of Modern World. (after 1946), For English & Political Science	3	3
		Total	25	21
V	HY 1541	Core VI-Major trends in Historical thoughts and writings	4	4
	HY 1542	VII-Colonialism and Resistance movements in India	4	4
	HY1543	CoreVIII-HistmofModem World-Pat II	3	2
	HY1544	Core IX-Histoty of Pre- Modern Kerala	4	4
	HY 1545	Con X-Making of hdian Nation Open Courses-	3	2
	VHY 1551.1	Envowerment of Women withspecial reference to India		
	HY 1551.2	An Introduction to Archaeology	3	2
HY1551.3	History of Human Rights Movement. Project/Dissertation Historical Method-Mechanics Project Writing Study Tour	3	0	
		Total	25	20
VI	HY1641	Core XI - Making of Modem Kerala	5	4
	HY 1642	Core XII - Major trends in Indian Historical thought & writings	5	4
	HY1643	Core XIII - Contemporary India	5	4
	HY1644	Core XIV - Twentieth Century Revolutions Electives	4	3
	HY1651.1	Historical Tourism	3	2
	HY1651.2	Heritage Studies		
	HY 1651.3	Contemporary World		
	HY 1651.4	Empowerment of Women with special reference to India		
	HY1651.5	An introduction to Archaeology		
	HY1651.6	History of Human Rights Movement		
	HY1651.7	Environmental History of Moden India		
	HY1645	Project/Dissertation	3	4
		Total	25	21
		Grand Total	150	120



8. First Degree Programme in BSc (Physics)

Sem No	Course No	Course Titles	Instr. HRS	No. of CREDITS
I	EN 1411.1	Language Course 1 Listening & Speaking skills	5	4
	M/H 1111	Addl. Language : Malayala Kavitha		
		Pros and one act play	4	3
	EN 1121	Foundation Course I: Writing on contemporary issues	4	2
	PY 1141	Core I-Basic Mechanics & Properties of matter	2	2
	MM 1131.1	Complementary I-Theoretical Chemistry	2	2
II	HY 1131.2	Complementary II- Calculus with applications in Physics I	4	3
	EN 1211.1	English: Reading skills	4	3
	EN 1212.1	Modern English Grammer and usage	5	4
	M/H 1211.1	Gadya Sahithyam		
		Fiction, Novel and short story	4	3
	PY 1241	Core: Heat and Thermodynamics	2	2
	MM 1231	Compl: Physical chemistry 1	2	3
	Compl: Calculus with applications in Physics II	2	2	
III	EN 1311.1	English writing and presentation skills	5	4
	1311.1	Drisyakala sahithyam	5	4
		Poetry and Grammer		
	PY 1341	Core: Electro Dynamics	3	3
	MM 1331.1	Compl: Physical Chemistry II	3	4
	Compl: Calculus and linear algebra	5	3	



IV	EN 1411.1	English Reading in literature	5	4
	M/H1411.1	Vinimayam, Vivarthanam, Sargathmaka rachana Drama, translation and correspondence	5	4
	PY 1441	Core: Classical & Relativistic mechanics	3	3
	CH 1431.1	Compl: Spectroscopy and material chemistry	3	3
		Compl: Complex analysis, special function and probability theory	5	4
V	PY 1541	Quantum mechanics	4	4
	PY 1542	Statistical Mechanics, research methodology and disaster management	4	4
	PY1543	Electronics	4	4
	PY1544	Atomic and molecular physics	4	4
		Open course	3	2
		Project	2	
VI	PY1641	Solid state Physics	4	4
	PY 1642	Nuclear and physical particle	4	4
	PY1643	Classical and Modern optics	4	4
	PY1644	Digital Electronics and computer science	4	3
		Elective course	3	2
	PY 1647	Project and research Institute/Science museum visit	2	4



KERALA UNIVERSITY
SYLLABUS FOR M.Sc MATHEMATICS
SEMESTER PATTERN IN AFFILIATED COLLEGES
2017 ADMISSIONWARDS.

M.Sc. MATHEMATICS COURSE STRUCTURE & MARK DISTRIBUTION

Semester	Paper Code	Title of the paper	Distribution hrs per semester	Instructions hrs./ week		Dur ESA hrs.	Maximum Marks		
				L	P		CA	ESA	Total
I	MM 211	Linear Algebra	108	6	-	3 hrs	25	75	100
	MM 212	Real Analysis - I	108	6	-	"	25	75	100
	MM 213	Diff. Equation	108	6	-	"	25	75	100
	MM 214	Topology - I	126	7	-	"	25	75	100
II	MM 221	Abstract Algebra	108	6	-	3 hrs	25	75	100
	MM 222	Real Analysis-II	108	6	-	"	25	75	100
	MM 223	Topology-II	126	7	-	"	25	75	100
	MM 224	Scientific Programming with Python	108	6	-	"	25	75	100
III	MM 231	Complex Analysis-I	126	7	-	3 hrs	25	75	100
	MM 232	Functional Analysis-I	108	6	-	"	25	75	100
	MM 233	Elective-I	108	6	-	"	25	75	100
	MM 234	Elective-II	108	6	-	"	25	75	100
IV	MM 241	Complex Analysis-II	126	7	-	3 hrs	25	75	100
	MM 242	Functional Analysis-II	108	6	-	"	25	75	100
	MM 243	Elective-III	108	6	-	"	25	75	100
	MM 244	Elective-IV	108	6	-	"	25	75	100
	MM 245	Dissertation/ Project					80+20	100	
		Comprehensive Viva						100	
		GRAND TOTAL.	1800					1800	

L: Lecture; P: Practical; CA: Continuous Assessment; ESA: End Semester Examination



M.Com. Scheme and Syllabus (from 2018 Admission onwards)

SEMESTER I			Marks		
Code	Paper	Subject	CA	ESA	Total
CO 211	Paper1	Business Ethics and Corporate Governance	25	75	100
CO 212	Paper2	Legal Framework for Business	25	75	100
CO 213	Paper3	Research Methodology	25	75	100
CO 214	Paper4	Planning and Development Administration	25	75	100
CO 215	Paper5	Advanced Corporate Accounting and Reporting	25	75	100
Total			125	375	500
SEMESTER II			Marks		
Code	Paper	Subject	CA	ESA	Total
CO 221	Paper 1	E-Business and Cyber Laws	25	75	100
CO 222	Paper 2	Strategic Management	25	75	100
CO 223	Paper 3	Quantitative Techniques and Financial Econometrics	25	75	100
CO 224	Paper 4	International Business	25	75	100
CO 225	Paper 5	Investment Management	25	75	100
Total			125	375	500
Summer Internship					

Elective - FINANCE

SEMESTER III			Marks		
Code	Paper	Subject	CA	ESA	Total
CD 231U	Paper1	Income tax Planning and Management	25	75	100
CD 232F	Paper2	Security Analysis and Portfolio Management	25	75	100
CD 233F	Paper3	International Financial Management	25	75	100
CD 234F	Paper4	Strategic Cost and Management Accounting	25	75	100
Total			100	300	400
SEMESTER IV			Marks		
Code	Paper	Subject	CA	ESA	Total
CO 241W	Paper1	Goods and Service tax & Customs Duty-Law and Practice	25	75	100
CO 242F	Paper 2	Risk Management and Derivatives	25	75	100
CO 243F	Paper 3	Accounting Standards	25	75	100
CO 244S	Paper 4	Management Optimization Techniques	25	75	100
Total			100	300	400
Project Report					100
Comprehensive Viva					100
Grand Total					2000



Fees Structure for PG Programmes

Particulars	I Year	II Year
Caution Deposit	600	0
Athletic Fee	100	100
Stationary	50	50
Magazine	50	50
Association	50	50
Visual Edn.	25	25
Medical Fee	5	5
S.A.F.	5	5
Womans study	5	5
S&G	5	5
CDC Collection	500	0
Admission fee	150	0
Library Fee	100	100
Calendar	30	30
Lab Msc. Maths	0	0
Lab Msc. Zoology	0	0
Tution Fee	1800	1800
Group Insurance	0	0
Sports affiliation	0	0
UUF	0	0
Total	3475	2225

PAYMENT OF FEES

Students undergoing the Semester System will have to remit fees at the beginning of each Semester. Special fees will be collected at the beginning of the academic year.

Those who fail to remit the fee even after the publication of the list will be removed from the rolls and a readmission fee of Rs.50/- with fee and fine will be collected from them.



GENERAL LIBRARY AND READING ROOM

- ◆ All students of the college are members of the Library and Reading room
- ◆ The library will remain open on all working days from 9.00 am. to 4.30 pm.
- ◆ Silence shall be strictly observed in the Library, Reading Room and its premises.
- ◆ Books will be issued only on production of identity cards.
- ◆ Books in the reference section will not be lent out. They may be referred inside the library hall.
- ◆ A student is permitted to borrow only one book at a time.
- ◆ Students are not allowed to keep the borrowed book for more than ten days
- ◆ Failure to return a book on the due date entails a fine of 1 rupee per day.
- ◆ Books taken for the vacation shall be returned within the first three working days, after reopening.
- ◆ A student against whom any charge is outstanding will not be allowed to borrow books from any library.
- ◆ Marking, underlining, tearing of pages or damaging of any book or manuscript will invite severe punishment.
- ◆ While borrowing book students shall bring to the notice of the librarian damages if any in the book, otherwise they will be held responsible for such damages.
- ◆ Compensation for books lost or in any way damaged must be paid according to the librarian 's estimate of their value.
- ◆ No newspaper or periodical should be taken out of the reading room.

The general library is well equipped with good titles. Easy accessibility, sufficient seating capacity, ample number of books pertaining to various disciplines of study are the hallmark characteristics of the library. The books are cataloged and the automation process has been started All



the students who are admitted in an academic year are members of the library. Apart from printed books, reference texts, magazines, journals, newspapers are available in the library. The e-library (Inflibnet) concept has enabled the students to manipulate and extract latest and modern information and data utilizing e-resources. The students are provided a learning atmosphere, and are permitted to lend book regulated by the norms of the college library. However, reference texts are meant to be read and referred within the library. Yearly addition of new books is an added advantage to maintain and remain in the foray to assimilate knowledge. The up gradation of library with latest editions of books and reference texts supplements the entire learning process.

TUTORIAL SYSTEM

With a view to comprehensively improving the all round performance of the student and providing greater opportunities for the personal rapport between the teacher and the taught, the tutorial system has been introduced. Students of each class will be under the charge of a teacher of the respective dept. designated as **“Group Tutor”**

Each Group Tutor will regularly monitor the progress and conduct of the students of his group and generally advise them on avenues of academic improvement.

Leave of absence of students will be granted only if the applications are recommended and forwarded by the group tutor. No conduct certificate will ordinarily be issued to a student except on the recommendation of the Group Tutor.



RESIDENCE OF STUDENTS

All Students who do not reside with their parents or guardians shall reside in lodging approved by the Principal. Students shall soon after admission, forward to the college office full information regarding their residence. Change in residence should be reported immediately to the Principal.

EXCURSION, PICNICS AND STUDY TOUR

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the class teacher concerned.
2. Study tours will be organized by the respective Departments.
3. Only final year students (III DC, Final PG.) will be permitted to go on excursions and tours.
4. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
5. A detailed programme of travel, stay, places of visit, names of participants.etc; should be submitted to the principal before proceeding on a tour or excursion
6. No student from one class will be permitted to join another class going on, excursion.
7. There should be at least two teachers (one male and one female) to accompany each team.

PARENT TEACHER ASSOCIATION

An active Parent Teacher Association functions in this college with the Principal as its President, a parent as Vice-President and a teacher as Secretary. The guardians of all the students admitted to the college and all the members of the staff are members of this association. It aspires for the co-operation and participation of parents in full measure to promote the welfare of the student and the development of the college. It helps the principal to maintain a health campus ambience. It also extends incentives and financial assistance to deserving students. A membership fee for Rs. 10/- is collected annually from each parent and from each teacher. The office bearers of the association are elected at its annual meeting every year.



ALUMNI ASSOCIATION

The Alumni Association is taking active interest in the all round development of this institution. There is financial assistance to poor students and cash award to college Toppers by few of them. The office bearers of the association are:

President	:	Dr. Mini N. Rajan
Teacher-in-charge	:	Smt. Shamna M.
Members	:	All HODs

26th January every year is observed as Alumni Day

ATHLETIC ASSOCIATION

Aim: To promote Physical education activities of the College,
All bonafied students of the college are members of the Association.
The executive committee shall consist of:-

1. President (Principal)
2. A staff representative
3. Secretary-Senior Physical Education Director
4. Joint Secretary- Junior Physical Education Director
5. Sports Secretary (Nominee of college union)

Activities: Athletics, Cricket, Football, Hockey, Volleyball, Badminton, Tennis, Khoko & Kabadi



ENDOWMENTS BY THE COLLEGE

The College has Instituted many Awards and Titles to encourage the Excellent and outstanding students from various activities (Academic & Non Academic) these awards are distributed to the students at a Merrit Evening to Mark the Appreciation

Title of Endowment	Name of the Sponsor
1. Topper in BA. Enghsh.	Prof. C.V. Sudarshana Das Memorial Award.
2. TopperinMalayalam.	Prof. A.P. Caesar.
3. Topper in B.Com.	Prof. S. Thankamani
4. Best N.S. S. Volunteer	Prof. T.C. Titus.
5. Topper in Mathematics	Alumni Of 1996-99 Batch B.Sc Maths
6. Topper in B.Com.	Alumni of 2008-11 B.Com Anu Memorial Award
7. Topper in Hindi	Dr. S.Vijayamma
8. Topper in Arabic	Alumni of 2012-15 Award
9. Topper in Arabic	Prof. Abdul Latheef Alumni of 2013-16 B.A.
10. Topper in B .A. History	Thasni Memorial Award
11. Topper in English	Sadhique & Koshy Memorial Award
12. Topper in B.A English	Dr. S. Laila Beevi



FACILITIES AVAILABLE ON THE CAMPUS

BJM GOVT. COLLEGE CO-OPERATIVE SOCIETY LTD., REG. NO. Q904

The college has a Co-operative Society attached to it to supply the needs of students regarding text books and articles of stationery particularly Laboratory Records and Exercise books.

Members of the staff are share holders of the Society and students are associates on admission to the college. Every student shall pay Rs.10/- as fee for Associate Membership of the Co-operative Society which shall not be refunded. The incharge of co-operative society is Sri. Santhosh Kumar S.

COLLEGE CANTEEN

The College Canteen provides vegetarian and non-vegetarian food to the staff and students at reasonable prices.

CELLS, COMMITTEES, CLUBS Etc.

To harness the latent energies and aesthetic inclinations of the young men and women for a stress free, rich and meaningful campus life, a variety of clubs have been constituted. The clubs would play a vital role in channelising youthful exuberance and latent energies into vistas of creativity beneficial to society at large. Every student has the choice of joining a club of his/her taste. Each club functions under the stewardship of a convener and a committee of teachers. Principal will be the Chairman of all bodies. A list of Cells, committees, clubs, study centers are given below:

The Principal will be the Chairman of all the Cells, Committees & Clubs.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell is a mandatory cell for every accredited institution by NAAC to monitor the quality of performance.

Dr. Mini N. Rajan	Principal	Chairperson
Dr. M. Udayakumar	Asst. Prof. of Commerce	Co-ordinator
Sri. Harikumar T.G.	Asst. Prof. of English	Member



Dr. Biju T.	Asst. Prof. of Commerce	Member
Sri. Arunkumar	Asst. Prof. of Maths	Member
Dr. Reshmi Vijayan	Asst. Prof. of Zoology	Member
Smt. Usha K.	Asst. Prof. of Statistics	Member

External Members

Dr. S. Laila Beevi	Former Principal BJM Govt College
Prof. T.C. Titus	Former Principal, MaharajasCollege, Ernakulam
Dr. Elizabeth John	Former Principal BJM Govt College
Sri. Anil Mohommed	Former Director GKSF Govt. Of Kerala, PRO KMML Ltd. Chavara

NAAC STEERING COMMITTEE MEMBERS

Dr. Mini N. Rajan	Principal	Chairperson
Prof. Ajitha Kumary K.	Vice Principal	Member
Sri. Harikumar T.G.	Asst. Prof. in English	Co-ordinator
Dr. Biju T.	Asst. Prof. in Commerce	Member
Dr. Anitha P.	Dept. of Mathematics	Member
Sri Rajendran N.P.	Dept. of English	Member
Dr. Mathews Plamoottil	Dept. of Zoology	Member
Dr. Mini Babu	Dept. of English	Member
Sri. K. Sreekanth	Dept. of History	Member
Sri. Santhosh Kumar S.	Dept. of Physics	Member
Dr. Rajeev Kumar A.D	Dept. of Commerce	Member
Smt. K. Usha	Dept. of Statistics	Member
Dr. Reshmi Vijayan	Dept. of Zoology	Member
Dr. S. Najidha	Dept. of Physics	Member



WOMEN EMPOWERMENT CELL

Enlightened and Empowered woman enrich the quality of the nation's life. Women empowerment cell aims to equip girl students to seize initiative and occupy their rightful place on the national platform. The collage provides an excellent platform for women empowerment under the convenorship of Dr .A. Mariam, Asst. Professor of Malayalam.

PLACEMENT AND CAREER CELL

The college provides an interface between potential job providers and students by arranging campus interview and other placement services. The college, through this cell expose our students to job fairs and exhibition on higher education oppurtunities. Dr. Sreevidya P.V., Asst. Professor in Commerce is in charge of this cell.

Name of the Scholarship

Central Sector Scholarship

Muslim Girls Scholarship

Post Matric Scholarship (Amount equivalent to admission & Tuition fee)

State Merit Scholarship

Suvarna Jubilee Scholarship

Blind/PH Scholarship

Muslim/ Nadar Girls Scholarship

Hindu Scholarship

Higher Education Scholarship

‘Snehapoorvam’



DISCIPLINE COMMITTEE

The Discipline Committee is formed with the aim to inculcate both physical and mental discipline among the students.

Convenor : Sri. Pratheep kumar V. (Dept. of Zoology)

ANTI RAGGING COMMITTEE

Ragging is strictly prohibited in the campus. As per the directions of the Raghavan committee, constituted by the Supreme Court to look in to the problems of ragging in educational institutions, an anti ragging committee and anti ragging squad is functioning effectively on the campus. The committee creates awareness among the students about the serious consequents of ragging. The Raghavan committee states: “ It shall be clearly stated that if any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution”. Zero tolerance to ragging is the aim of the committee. An Anti Ragging Squad is also functioning in the campus for maintaining a ragging free campus. Convenor: **Capt. K. Suresh** (Asst. Prof., Department of Physical Education)

BIODIVERSITY CLUB

A nature club affiliated to WWF- India is functioning in the college . The Club aims to seize trail blazing initiatives in small conservations projects, tree planting, pollution control, educational and participatory activities. Membership is open to Staff and students of the College, In charge is **Sri. Pratheepkumar V.**, Asst. Professor in Botany

SCIENCE CLUB

College provides an oppurtunity to the students to undertake activities in Science subjects under the guidiance of **Dr. K. Krishna Kumar** (Asst. prof. of Mathematics)

To familarise the students of this college with social service on a global prespective, the college has a Red Cross Unit under the guidiance of **Sri. Santhosh Kumar P.** (Asst. professor of Physics)



ENTREPRENEURSHIP DEVELOPMENT CLUB

This club is established to provide basic skills for budding entrepreneurs in the college. **Dr. Ruby S.** (Dept. of Commerce) is in charge of the cell.

NATIONAL CADET CORPS (N.C.C) 3 COY & 4 PL

NCC training is provided to all able-bodied students of this college. It aims at instilling in the students a spirit of discipline and a willingness to serve the country in war and peace. There are men and women units of the NCC, functioning in the college. They are Kerala battalion NCC boys wing (3) and Kerala battalion NCC girls wing (1) Besides the regular parades, adventure activities like cycle expedition, trekking, rock climbing, firing etc. are also undertaken. Certificates are awarded to cadets who attend various training camps, which include national integration camp, military attachment camp, basic leadership camp and annual training camp. (57 Girls & 50 Boys). N.C.C Officer is **Capt. K. Suresh** (Physical Education, Asst. Prof.)

THE NATIONAL SERVICE SCHEME (N.S.S.)

Students can enroll as the members of the college unit of this National Organisation. Established to create a strong social awareness in students, it imparts personality development to its members through study and work camps, social service activities and other useful and productive works. Active participants are awarded grace marks for admissions to higher classes. The unit undertakes many social service activities like blood donation, medical camp, anti drug campaigning etc.,. The Programme officer of the college N.S.S. unit is **Dr. Gopakumar G.** (Asst. Prof. of Hindi) and **Sri. Sunil Kumar** (Dept. of Mathematics).

SCHOLAR SUPPORT PROGRAMME (SSP)

SSP aims at extending personalized additional support to students in chosen subjects of the curriculum, challenging to the student, identified through a systematic result analysis. Tutorials, Study materials, Additional lectures, Question bank and interactive sessions help students to understand subjects in an easy manner. Content in the form of Question banks and videos, generated through the programme will be provided to the students. The coordinator of SSP is **Dr. Reshmi Vijayan** (Asst. Prof. of Zoology).



WALK WITH A SCHOLAR (WWS)

Walk with a scholar scheme proposes to arrange specialized mentoring programme for students in under graduate programmes in Arts, Science, and Commerce and to provide guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'Guide' and 'Friend'. The mentoring scheme should be planned to identify the opportunities available for the scholars, the areas suitable for them, the manner in which the scholar should proceed before them and evolve ways by which they can be acquired. The Co-coordinator of WWS is **Dr. Mini Babu** (Asst. prof. of English)

ADDITIONAL SKILL ACQUISITION PROGRAMME (ASAP)

It is a joint initiative of General and Higher education departments, Govt of Kerala in order to provide additional skill sets to students along with their regular courses. The students will be equipped with specific skills and make them employable. It comprises of 300 hour duration courses out of which 180 hours are devoted to foundation course that contains modules on communication skills in english and information technology. The other 120 hours are devoted to the skill sector chosen by the student for specialization. The Co-ordinator of ASAP is **Dr. Rajeev Kumar AD** (Asst.Prof. of Commerce)

CONTINUING EDUCATION SUB CENTRE

The College is an approved sub-centre of Centre for Continuing Education Kerala (CCEK).As part of Industry Institute Linkage Program, the centre offers Professional diploma courses (1 year) in differnt areas. Students belong to socio-economic backward classes are given seat reservations and fee concession.The program is co-ordinated by **Sri. Santhosh Kumar S.** (Asst. Prof. of Physics) as CE Cell Manager.



COMMUNITY OUT REACH PROGRAMMES

The college has meticulously stitched a number of programs and initiatives in to the regular academics of the college to cater the social requirements of students and natives. The college is committed towards the sensational issues on environment. The college is designing its developmental activities by giving minimum disturbance to the environment. The students in the college are really concerned about their stake in this issue. The local governance including office administration is trying hard towards a 'paper free' office. The college has declared its premises plastic-free and the awareness has provided to all. The college premise is going to get converted in to a lush green campus. The medicinal plants and the rich knowledge of traditional predicament is much spread in the air of the campus. A sense of hygiene and cleanliness is taught to the students at all the possible opportunities so that the campus is kept litter free and serene. The college is fostering an e-learning culture in the ambience of INF LIBNET. The fraternity of teachers and students are tapping this resource for their mutual benefits. The students of the campus are taught a sense of philanthropic attitude by motivating them to donate blood to the needy people in the locality. Awareness camps are conducted at regular intervals to instill the values of Good Samaritan. In order to ensure a comprehensive surveillance system, the department of each discipline is maintaining a student personal profile registering their academic, personal and career objectives. The IQAC has instituted a digital feedback Proforma in which the students can rate the teaching system on a five point scale. This is conducted on a confidential platform to ensure professional up gradation.



VARIOUS INCHARGES AT A GLANCE

Cell/Club	Name	Designation
NAAC Steering Committee	Sri. Harikumar T.G.	Asst. Professor
IQAC	Dr. M. Udayakumar	Asst. Professor
RUSA	Sri. Arunkumar R.	Asst. Professor
PTA	Dr. Biju T.	Asst. Professor
CLMC	Smt. Shamna	Asst. Professor
AISHE	Smt. Usha K.	Asst. Professor
NCC	Capt. K. Suresh	Asst. Professor
Women Cell	Dr. A. Mariam	Asst. Professor
Placement Cell	Dr. Sreevidhya P.V.	Asst. Professor
Discipline Committee	Sri. Pratheepkumar V.	Asst. Professor
Anti Ragging Committee	Capt. K. Suresh	Asst. Professor
Right To Information	Dr. Mathews Plamoottil	Asst. Professor
Bio Diversity Club	Sri. Pratheepkumar V.	Asst. Professor
Nature Club	Dr. Reshmi Vijayan	Asst. Professor
Scholarships	Dr. Sreevidya P.V.	Asst. Professor
SC/ST Cell	Smt. Sreekala	Asst. Professor
Examination Cell	Sri. Ajayakumar	Asst. Professor
College Union Advisor	Dr. Biju T.	Asst. Professor
Open Course	Dr. K. Krishna Kumar	Asst. Professor
ED Club	Dr. Ruby S.	Asst. Professor
NSS	Dr. Gopakumar G.	Asst. Professor
	Sri. Sunil Kumar R.	Asst. Professor
SSP	Dr. Reshmi Vijayan	Asst. Professor
VWS	Dr. Mini Babu	Asst. Professor
ASAP	Dr. Rajeev Kumar A.D.	Asst. Professor
CE-Sub centre	Sri. Santhoshkumar S.	Asst. Professor
Research Committee	Dr. Mathews Plamoottil	Asst. Professor
Film Club	Sri. N.P. Rajendran	Asst. Professor
Anti Liquor club	Dr. Reshmi Vijayan	Asst. Professor
Bird Club	Dr. Mathews Plamoottil	Asst. Professor
Community Health Club	Dr. Mathews Plamoottil	Asst. Professor
Red cross	Sri. Santhoshkumar S.	Asst. Professor

IMPORTANT OFFICE SECTIONS

Establishment Section	Smt. Jane T.	Senior Clerk
Examinations/Purchase	Smt. Siji	Senior Clerk
Admission & Scholarship	Sri. Shiji Dasan	Senior Clerk
Accounts	Smt. Geetha	Senior Clerk



ADMISSION PROCEDURE.

ADMISSION AND RELATED MATTERS

1. ADMISSION RULES:

Refer concerned University Rules

2. TRANSFER CERTIFICATE

No Transfer Certificate will be issued to those from whom there are any dues to the college. No. fee will be levied from those who apply for TC within one year after leaving the college. Late fee of Rs. 50/- will be levied from those who apply for TC after the lapse of one year from the date of leaving the college. Rs. 100/- will be levied from those who apply for duplicate copy of the TC with the recommendation of the First Class Magistrate (in stamp paper worth Rs 100/-) No student who has previously studied in any recognized school or college shall be admitted to the college unless he presents the Transfer Certificate.

3. COURSE AND CONDUCT CERTIFICATE

Conduct Certificate is a document which the student has to earn. It will not be issued as a matter of right. Course and Conduct Certificate from the last Institution is compulsory for admission to any course.

4. ATTENDANCE AND LEAVE OF ABSENCE

Attendance shall be marked at the beginning of each class, whether lecture, practical, composition or tutorial by the member of the staff in charge of the class. For the purpose of attendance, all working days shall be counted as whole day irrespective of the number of working hours. The days that will be taken into account are those marked as working days in the College Calendar or notified by the Principal (special class will not count for extra attendance) A working day is divided into five periods each of one hour duration in general. The attendance for physical training shall be totalled separately. In the degree classes, the attendance in any part shall be totalled separately.



5. ATTENDANCE SHORTAGE AND CONDONATION NB:- Students are informed th they should get 75% of attendance in each semester, and should they fall short, the deficiency will be condoned only where the Syndicate is satisfied that the absence was for reasons beyond the control of the student. For other conditions, refer concerned university rules. 94 No student shall absent himself/herself from a class without leave. Absence without leave of part of a session shall be considered as absence for half a day. Students absenting themselves without leave for more than 10 working days will have their names removed from the rolls. They may be readmitted at the discretion of the Principal, in which case they will have to pay the re-admission fee of Rs. 50 and all college fees due before they are re-admitted. A student coming to the class late without leave shall lose half a day's attendance, unless otherwise recommended by the member of the staff in charge of that class. Application for leave should be made in the form to the Principal through the recommending authority (Tutor) by the student himself before hand, except in unavoidable and unforeseen circumstances when the application should be made on the very day of his return to the college. The Attendance and Progress Certificate for each semester shall not be granted unless the student has got three-fourth of the attendance prescribed by the college in the course for instruction and for physical training; to the satisfaction of the authorities and his/her progress and conduct have been satisfactory.

6. RE-ADMISSION TO COURSES FOR STUDENTS DISCONTINUED STUDIES Students who discontinue their studies can rejoin the same course after prior sanction from the concerned University. After re-admission the examination can be written in continuation to the previous ones provided the scheme and the syllabus remain the same. Otherwise, all the papers will have to be attempted again. Readmission fee of Rs.50/- and all other fees except caution deposit to be remitted.

7. RULES FOR COLLEGE TRANSFER: Refer respective University Orders.



8. **NORMS PROPOSED FOR ADMISSION TO SENIOR CLASSES OF VARIOUS COURSES:** Refer University orders

9. **MIGRATION CERTIFICATE** The students of other Universities and Boards of Secondary/ Higher Secondary Education (Except State Boards like VHSC, Plus Two) who join any University should produce Migration Certificate issued by the concerned Universities and Boards. University has exempted the students of Higher Secondary course (+2), Vocation Higher Secondary Education Course and Technical Higher Secondary Education Course of Govt. of Kerala from producing Migration Certificate and getting individual recognition order. 95

10. **REGISTRATION AS MATRICULATE OF THE UNIVERSITY**

The students of other Universities and Boards who join any University should submit the application in the prescribed form with Migration Certificate, General form, Matriculation fee receipt and chalan receipt for prescribed fee before the University through the Principal. Application for Matriculation should reach the University Office as instructed by concerned University.

11. **ELIGIBILITY CERTIFICATE** Applicants from outside the state have to get Eligibility Certificate from the University to join any course.

12. **UNIVERSITY EXAMINATION – EXTENTION OF TIME FOR PHYSICALLY HANDICAPPED.** Physically Handicapped candidates can avail themselves of time extension for various University Examinations. Apply to the Controller of Examinations in a plain paper along with medical certificates and a photo showing disability duly attested by the Medical Officer well in time before the commencement of examination. In the case of PH students' amanusy (scribe) /interpreter can be appointed by the Principal (See University Rules).

**D1: CBCS UG Programmes in Affiliated Colleges**

YEAR 1 UG(2018-19 ADMISSIONS)		
1. Notification (Subject to the publication of Plus Two results)	18.05.2018	2. Online registration Starts: 18.05.2018
3. Closure of Registration:	01.06.2018	4. First Allotment: 17.06.2018
5. Second allotment:	19.06.2018	6. Third Allotment: 25.06.2018
7. College Joining: 26.06.2018 to 29.06.2018 (30.06.2018 buffer date)		8. Commencement of Classes: 02.07.2018
9. Fourth Allotment: (First Supplementary Allotment)	05.07.2018	10. Fifth Allotment : 11.07.2018 (Second Supplementary Allotment)
11. Sixth Allotment: 18.07.2018 (Third Supplementary Allotment)		12. Seventh Allotment : 25.07.2018 (Fourth Supplementary Allotment)
13. Date and venue of spot admissions will be decided subject to availability of vacant seats		14. Closure of admission: 31.08.2018
Sem-1 Commencement of Classes: 02.07.2018		
Sem-1 Exam Notification:	08.10.2018	Sem-1 Exam Commencement: 01.11.2018
Sem-1 Exam Conclusion:	22.11.2018	Sem-1 Publication of Result: 08.01.2019
Sem-2 Commencement of Classes: 26.11.2018		
Sem-2 Exam Notification:	14.02.2019	Sem-2 Exam Commencement: 19.03.2019
Sem-2 Exam Conclusion:	29.03.2019	Sem-2 Publication of Result: 15.05.2019
YEAR 2 UG(2017-18 ADMISSIONS)		
Sem-3 Commencement of Classes: 10.09.2018		
Sem-3 Exam Notification:	06.12.2018	Sem-3 Exam Commencement: 01.01.2019
Sem-3 Exam Conclusion:	18.01.2019	Sem-3 Publication of Result: 05.03.2019
Sem-4 Commencement of Classes: 21.01.2019		
Sem-4 Exam Notification:	10.04.2019	Sem-4 Exam Commencement: 09.07.2019
Sem-4 Exam Conclusion:	19.07.2019	Sem-4 Publication of Result: 04.09.2019
YEAR 3 UG(2016-17ADMISSIONS)		
Sem-5 Commencement of Classes: 16.07.2018		
Sem-5 Exam Notification:	05.11.2018	Sem-5 Exam Commencement : 04.12.2018
Sem-5 Exam Conclusion:	14.12.2018	Sem-5 Publication of Result: 30.01.2019
Sem-6 Commencement of Classes: 17.12.2018		
Sem-6 Exam Notification:	01.03.2019	Sem-6 Exam Commencement: 01.04.2019
Sem-6 Exam Conclusion:	12.04.2019	Sem-6 Publication of Result: 27.05.2019



D2: PG Programmes in Affiliated Colleges

YEAR 1 PG (2018-19 ADMISSIONS)	
1. Online registration Starts: 10.07.2018 (Subject to publication of the results of UG programmes)	2. Closure of Registration: 31.07. 2018
3. First Allotment: 04.08. 2018	4. Second Allotment: 10.08. 2018
5. College joining : 13.08.2018 to 17.08.2018	6. Commencement of classes : 03.09.2018
Sem-1 Commencement of Classes: 03.09.2018	
Sem-1 Exam Notification: 26.11.2018	Sem-1 Exam Commencement: 14.01.2019
Sem-1 Exam Conclusion: 24.01.2019	Sem-1 Publication of Result: 20.04.2019
Sem-2 Commencement of Classes: 25.01.2019	
Sem-2 Exam Notification: 17.06.2019	Sem-2 Exam Commencement: 26.07.2019
Sem-2 Exam Conclusion: 07.08.2019	Sem-2 Publication of Result: 04.11.2019
YEAR 2 PG (2017-18 ADMISSIONS)	
Sem-3 Commencement of Classes: 22.10.2018	
Sem-3 Exam Notification: 16.01.2019	Sem-3 Exam Commencement: 18.02.2019
Sem-3 Exam Conclusion: 27.02.2019	Sem-3 Publication of Result: 27.05.2019
Sem-4 Commencement of Classes: 28.02.2019	
Sem-4 Exam Notification: 26.07.2019	Sem-4 Exam Commencement: 26.08.2019
Sem-4 Exam Conclusion: 05.09.2019	Sem-4 Publication of Result: 05.10.2019



COLLEGE INTERNAL EXAM CALENDAR

(Prepared Based on University exam calendar and Monitored by CLMC)

1 st Semester	22-10-2018 to 29-10-2018
V th Semester	15-11-2018 to 23-11-2018
III rd Semester	12-12-2018 to 19-12-2018
II nd Semester	01-03-2019 to 11-03-2019
VI th Semester	13-03-2019 to 20-03-2019
IV th Semester	21-06-2019 to 28-06-2019



ACADEMIC CALENDAR 2018-19

JUNE - 2018			
1	FRIDAY		16 SATURDAY
2	SATURDAY		17 SUNDAY
3	SUNDAY		18 MONDAY
4	MONDAY		19 TUESDAY
5	TUESDAY		20 WEDNESDAY
6	WEDNESDAY		21 THURSDAY
7	THURSDAY		22 FRIDAY
8	FRIDAY		23 SATURDAY
9	SATURDAY		24 SUNDAY
10	SUNDAY		25 MONDAY
11	MONDAY		26 TUESDAY
12	TUESDAY		27 WEDNESDAY
13	WEDNESDAY		28 THURSDAY
14	THURSDAY		29 FRIDAY
15	FRIDAY		30 SATURDAY

JULY - 2018			
1	SUNDAY		17 TUESDAY
2	MONDAY		18 WEDNESDAY
3	TUESDAY		19 THURSDAY
4	WEDNESDAY		20 FRIDAY
5	THURSDAY		21 SATURDAY
6	FRIDAY		22 SUNDAY
7	SATURDAY		23 MONDAY
8	SUNDAY		24 TUESDAY
9	MONDAY		25 WEDNESDAY
10	TUESDAY		26 THURSDAY
11	WEDNESDAY		27 FRIDAY
12	THURSDAY		28 SATURDAY
13	FRIDAY		29 SUNDAY
14	SATURDAY		30 MONDAY
15	SUNDAY		31 TUESDAY
16	MONDAY		



August - 2018

1 WEDNESDAY		17 FRIDAY	
2 THURSDAY		18 SATURDAY	
3 FRIDAY		19 SUNDAY	
4 SATURDAY		20 MONDAY	
5 SUNDAY		21 TUESDAY	
6 MONDAY		22 WEDNESDAY	
7 TUESDAY		23 THURSDAY	
8 WEDNESDAY		24 FRIDAY	
9 THURSDAY		25 SATURDAY	
10 FRIDAY		26 SUNDAY	
11 SATURDAY		27 MONDAY	
12 SUNDAY		28 TUESDAY	
13 MONDAY		29 WEDNESDAY	
14 TUESDAY		30 THURSDAY	
15 WEDNESDAY		31 FRIDAY	
16 THURSDAY			

September - 2018

1 SATURDAY		16 SUNDAY	
2 SUNDAY		17 MONDAY	
3 MONDAY		18 TUESDAY	
4 TUESDAY		19 WEDNESDAY	
5 WEDNESDAY		20 THURSDAY	
6 THURSDAY		21 FRIDAY	
7 FRIDAY		22 SATURDAY	
8 SATURDAY		23 SUNDAY	
9 SUNDAY		24 MONDAY	
10 MONDAY		25 TUESDAY	
11 TUESDAY		26 WEDNESDAY	
12 WEDNESDAY		27 THURSDAY	
13 THURSDAY		28 FRIDAY	
14 FRIDAY		29 SATURDAY	
15 SATURDAY		30 SUNDAY	



October - 2018

1 MONDAY		17 WEDNESDAY	
2 TUESDAY		18 THURSDAY	
3 WEDNESDAY		19 FRIDAY	
4 THURSDAY		20 SATURDAY	
5 FRIDAY		21 SUNDAY	
6 SATURDAY		22 MONDAY	
7 SUNDAY		23 TUESDAY	
8 MONDAY		24 WEDNESDAY	
9 TUESDAY		25 THURSDAY	
10 WEDNESDAY		26 FRIDAY	
11 THURSDAY		27 SATURDAY	
12 FRIDAY		28 SUNDAY	
13 SATURDAY		29 MONDAY	
14 SUNDAY		30 TUESDAY	
15 MONDAY		31 WEDNESDAY	
16 TUESDAY			

November - 2018

1 THURSDAY		16 FRIDAY	
2 FRIDAY		17 SATURDAY	
3 SATURDAY		18 SUNDAY	
4 SUNDAY		19 MONDAY	
5 MONDAY		20 TUESDAY	
6 TUESDAY		21 WEDNESDAY	
7 WEDNESDAY		22 THURSDAY	
8 THURSDAY		23 FRIDAY	
9 FRIDAY		24 SATURDAY	
10 SATURDAY		25 SUNDAY	
11 SUNDAY		26 MONDAY	
12 MONDAY		27 TUESDAY	
13 TUESDAY		28 WEDNESDAY	
14 WEDNESDAY		29 THURSDAY	
15 THURSDAY		30 FRIDAY	



December - 2018

1 SATURDAY		17 MONDAY	
2 SUNDAY		18 TUESDAY	
3 MONDAY		19 WEDNESDAY	
4 TUESDAY		20 THURSDAY	
5 WEDNESDAY		21 FRIDAY	
6 THURSDAY		22 SATURDAY	
7 FRIDAY		23 SUNDAY	
8 SATURDAY		24 MONDAY	
9 SUNDAY		25 TUESDAY	
10 MONDAY		26 WEDNESDAY	
11 TUESDAY		27 THURSDAY	
12 WEDNESDAY		28 FRIDAY	
13 THURSDAY		29 SATURDAY	
14 FRIDAY		30 SUNDAY	
15 SATURDAY		31 MONDAY	
16 SUNDAY			

January - 2019

1 TUESDAY		17 THURSDAY	
2 WEDNESDAY		18 FRIDAY	
3 THURSDAY		19 SATURDAY	
4 FRIDAY		20 SUNDAY	
5 SATURDAY		21 MONDAY	
6 SUNDAY		22 TUESDAY	
7 MONDAY		23 WEDNESDAY	
8 TUESDAY		24 THURSDAY	
9 WEDNESDAY		25 FRIDAY	
10 THURSDAY		26 SATURDAY	
11 FRIDAY		27 SUNDAY	
12 SATURDAY		28 MONDAY	
13 SUNDAY		29 TUESDAY	
14 MONDAY		30 WEDNESDAY	
15 TUESDAY		31 THURSDAY	
16 WEDNESDAY			



February- 2019

1 FRIDAY		15 FRIDAY	
2 SATURDAY		16 SATURDAY	
3 SUNDAY		17 SUNDAY	
4 MONDAY		18 MONDAY	
5 TUESDAY		19 TUESDAY	
6 WEDNESDAY		20 WEDNESDAY	
7 THURSDAY		21 THURSDAY	
8 FRIDAY		22 FRIDAY	
9 SATURDAY		23 SATURDAY	
10 SUNDAY		24 SUNDAY	
11 MONDAY		25 MONDAY	
12 TUESDAY		26 TUESDAY	
13 WEDNESDAY		27 WEDNESDAY	
14 THURSDAY		28 THURSDAY	

March - 2019

1 FRIDAY		17 SUNDAY	
2 SATURDAY		18 MONDAY	
3 SUNDAY		19 TUESDAY	
4 MONDAY		20 WEDNESDAY	
5 TUESDAY		21 THURSDAY	
6 WEDNESDAY		22 FRIDAY	
7 THURSDAY		23 SATURDAY	
8 FRIDAY		24 SUNDAY	
9 SATURDAY		25 MONDAY	
10 SUNDAY		26 TUESDAY	
11 MONDAY		27 WEDNESDAY	
12 TUESDAY		28 THURSDAY	
13 WEDNESDAY		29 FRIDAY	
14 THURSDAY		30 SATURDAY	
15 FRIDAY		31 SUNDAY	
16 SATURDAY			



April- 2019

1 MONDAY		16 TUESDAY	
2 TUESDAY		17 WEDNESDAY	
3 WEDNESDAY		18 THURSDAY	
4 THURSDAY		19 FRIDAY	
5 FRIDAY		20 SATURDAY	
6 SATURDAY		21 SUNDAY	
7 SUNDAY		22 MONDAY	
8 MONDAY		23 TUESDAY	
9 TUESDAY		24 WEDNESDAY	
10 WEDNESDAY		25 THURSDAY	
11 THURSDAY		26 FRIDAY	
12 FRIDAY		27 SATURDAY	
13 SATURDAY		28 SUNDAY	
14 SUNDAY		29 MONDAY	
15 MONDAY		30 TUESDAY	

May- 2019

1 WEDNESDAY		17 FRIDAY	
2 THURSDAY		18 SATURDAY	
3 FRIDAY		19 SUNDAY	
4 SATURDAY		20 MONDAY	
5 SUNDAY		21 TUESDAY	
6 MONDAY		22 WEDNESDAY	
7 TUESDAY		23 THURSDAY	
8 WEDNESDAY		24 FRIDAY	
9 THURSDAY		25 SATURDAY	
10 FRIDAY		26 SUNDAY	
11 SATURDAY		27 MONDAY	
12 SUNDAY		28 TUESDAY	
13 MONDAY		29 WEDNESDAY	
14 TUESDAY		30 THURSDAY	
15 WEDNESDAY		31 FRIDAY	
16 THURSDAY			



APPLICATION FORM FOR THE REFUND OF CAUTION DEPOSIT

1. Name :
2. Class/Group/Subject :
3. Class No. and Adm. No. :
4. Year of study in the College :
5. Amount of Caution
Deposit to be returned :
6. Date of Receipt of Deposit :
7. Whether T.C. has been issued
(if so, No. and Date of T.C.) :
8. Permanent address :

Place:

Date:

Signature of the applicant



**APPLICATION FOR TRANSFER CERTIFICATE AND
CONDUCT CERTIFICATE**

1. Name in Full :
2. Admission No & Class No. :
3. Subject & Year of Study :
4. Date of Birth :
5. Have you appeared for the University examination, if so Reg. No. and year :
6. Details of passing at the First appearance :
7. Are you in receipt of any fees concession or scholarship (if so give details) :
8. Whether all fees and dues have been Paid :
9. Are you a member of N.C.C. or N.S.S. :
10. Recommendation of Tutor & Remarks about Conduct :
11. Recommendations of the Head of the Dept. :

I hereby declare that the particulars given above are correct.

Place:

Signature of the applicant

Date:



APPLICATION FOR LEAVE

1. Name and Local Address of the applicant :

2. Class/Subject/Batch :

3. Class Number :

4. Period and dates of absence for which leave is required :

5. Reason for absence :

6. Whether there is any examination, test paper or assignment on the day :

7. Signature :

8. Counter Signature of the guardian :

9. Tutors recommendation :

10. Principal's Orders :

Place:

Date:



IMPORTANT TELEPHONE NUMBERS

KERALA UNIVERSITY OFFICIALS:	PHONE NO.
1. Vice Chancellor	2306634 (O) 0471-2444362
2. Pro-Vice Chancellor	2308532 (O) 0471-2416264
3. Registrar	2305631 (O) 0471-2712544
4. Controller of Examinations	2305946 (O) 0471-2463622
5. Director, College Development Council	2304045 (O)
6. Public Relation Officer	2305738 (O) 0471-2553464
7. University Enquiry	0471-2305994
8. Director Academic Staff College Kariyavattom.	0471-2418989
9. Director Department of Students Service	0471-2302923
10. Programme Co-Ordinator National Service Scheme	0471-2307427
11. University Employment, Information and Guidance Bureau	0471-2304577
12. Director of Physical Education	0471-306485(O) 0471-2303615

OTHER IMPORTANT NUMBERS

1. Director, Collegiate Education	0471-2303107
2. Dy. Director, Collegiate Education, Kollam	0474-2744378

IMPORTANT LIBRARIES IN

KOLLAM AND THIRUVANANTHAPURAM

1. Kollam Public Library	0474-2744602
2. British Council Library	0471-2330716
3. Public Library	0471-2322895
4. University Library	0471-2477644
5. Centre for Development Studies	0471-2448881



Kerala University Information Centres

Chengannur	-	Govt. Boys H.S., Chgengannur
Cherthala	-	Municipal Bldg., Chethala
Chiryinkeezhu	-	Municipal Town Hall Bldgs., Varkala
Karthikappally	-	Panchayat Bldgs., Haripad
mynagappally	-	Panchayat Bldgs., Mynagappally
Karunagappally	-	Panchayat Community Hall, Karunagappally
Kottarakkara	-	Panchayat Bldgs., Kottarakkara
Kuttanad	-	Ponga P.O., Nedumudi
Mavelikara	-	Bharanickavu Panchayat Shopping Complex, Pallickal
Nedumangadu	-	Municipal Bldgs.
Neyyattinkara	-	Municipal Library Bldgs., Bus Stand Jn.
Pathanapuram	-	Panchayat Shopping Complex, Pathanapuram
Information Centre	-	Kariavattom, Tel : 0479 2415053

Kerala University Enquiry: 0471 - 2306422

Kerala University Study Centres/District Office / Information Centres

1. Kerala University Study & Research Centre, Vadakkal P.O., Alappuzha, Tel: 2252245
2. S.N. College Campus, Kollam, Tel : 2747466
3. N.S.S. College, Pandalam, Tel : 2452639



TIME TABLE 2018-2019

DAYS	I	II	III	IV	V
MONDAY					
TUESDAY					
WEDNESDAY					
THURSDAY					
FRIDAY					



DIARY

June 2018

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July 2018

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August 2018

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September 2018

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October 2018

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November 2018

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December 2018

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January 2019

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February 2019

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March 2019

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April 2019

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May 2019

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കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998-ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും കക്ഷകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.

2(ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികയോ മാനസികയോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്തൽ എന്നർത്ഥമാകുന്നതും, അതിൽ-

- (1) അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിഷ്ഠിപ്പിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ; അല്ലെങ്കിൽ
- (2) ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സമനസ്സാലെ ചെയ്യാൻ ഒരു ബന്ധുവായ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
- (3) റാഗിംഗ് നിരോധനം ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
- (4) റാഗിംഗിനുള്ള ശിക്ഷ: ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ പുറത്തോ റാഗിംഗ് നടത്തുകയോ, റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിന് പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന്മേൽ, രണ്ടു വർഷം വരെയോകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയോകാവുന്ന പിഴശിക്ഷയ്ക്കും കൂടി വിധേയനാകേണ്ടതുമാണ്.
- (5) വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസസ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
- (6) വിദ്യാർത്ഥിയെ സസ്സ്പെൻഡ് ചെയ്തൽ: (1) മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ, ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിതയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷകർത്താക്കളോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകൻ



കരണ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാധി ലഭിച്ച ഏഴുദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യ സത്യമുണ്ടെന്ന് കണ്ടാൽ, കുറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യേണ്ടതും, ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് അധികാരിതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.

- (2) (1)-ാം ഉപവകുപ്പിൽ പറഞ്ഞ തീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
- (7) കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നതിനാൽ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന തീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

സുപ്രീം കോടതി നിയോഗിച്ച ഡോ. ആർ. കെ. രാഘവൻ കമ്മിറ്റി റിപ്പോർട്ടുകൾ

കലാലയങ്ങളിൽ റാഗിംഗ് പ്രതിരോധവുമായി ബന്ധപ്പെട്ട് പഠനങ്ങൾ നടത്തി നിരീഗ്ദേശങ്ങൾ രൂപീകരിക്കുവാൻ നിയോഗിച്ച മുൻ സി. ബി.ഐ. ഡയറക്ടറായ ഡോ. ആർ. കെ. രാഘവൻ കമ്മിറ്റിയുടെ പ്രധാന നിർദ്ദേശങ്ങൾ താഴെപറയുന്നവയാണ്.

- ✦ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് തടയുന്നതിനുള്ള പ്രാഥമിക കടമ അതത് സ്ഥാപനങ്ങളിൽ നിക്ഷിപ്തമാണ്.
- ✦ റാഗിംഗ് നടത്തുന്നവരെ സ്ഥാപനങ്ങൾ തിരിച്ചറിഞ്ഞ് നടപടികൾ കൈക്കൊള്ളേണ്ടതാണ്.
- ✦ റാഗിംഗ് വിരുദ്ധകമ്മിറ്റികളും സ്കാഡുകളും വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ രൂപീകരിക്കണം.
- ✦ ക്രൈം-സംസ്ഥാന സർക്കാരുകൾ റാഗിംഗ് വിരുദ്ധ നടപടികൾക്ക് പ്രോത്സാഹനവും നേതൃത്വവും നൽകണം.

കോടതി വിധിക്കാവുന്ന ശിക്ഷകൾ

- ✦ രണ്ടു വർഷംവരെ ജയിൽവാസം
- ✦ 10,000/- രൂപവരെ പിഴ
- ✦ മറ്റ് വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലേക്ക് അഞ്ചുവർഷംവരെ പ്രവേശനം നിഷേധിക്കൽ.